



**COMMISSIONER OF TAXATION
CITY OF MAUMEE**

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January 1, 2013

TO: EMPLOYERS & THIRD PARTY PAYROLL AGENTS
- PAYROLL TAX WITHHOLDING AGENTS

FROM: CITY OF MAUMEE, OH INCOME TAX DIVISION

SUBJECT: ANNUAL FORM W-2 REPORTING -ELECTRONIC FILE FORMAT -
Effective 12-1-2011

Dear Employers and Third Party Payroll Providers:

The Form W-2 Electronic Data Format on CD-Rom can be submitted with the Following W-2 Formats:

- 1.) IRS-SSA Format, called EFW2-SSA – Important! – Must include Local Wages and Local Tax Withheld information.

OR

- 2.) If employers cannot provide the above format, they should supply :
 - a.) Excel File Format
 - b.) “.csv” File FormatImportant! – All Form W-2 information must be the same as the paper Form W-2s.

If you have any further questions, please contact our Tax Office at 419-897-7120.

Sincerely,

A handwritten signature in cursive script, appearing to read "Debra Cartledge".

Debra Cartledge
Commissioner of Taxation