

City of



DEMOLITION PERMIT APPLICATION

CITY OF MAUMEE – DIVISION OF INSPECTION / VILLAGE OF HOLLAND

400 CONANT STREET, MAUMEE, OH 43537

419-897-7075 / 419-897-7182 (FAX) / INSPECTION@MAUMEE.ORG

CITY OF MAUMEE VILLAGE OF HOLLAND

Commercial _____ Full _____

Residential _____ Partial _____

Project Information

Job Location Address: _____

Zoning District: _____ #of Units: _____

Property Use: _____

Description to Demolish: _____

(Enter structure type to be demolished: House, Garage, Accessory Structure, etc.)

Site and Demo Plan Submission: _____

Commercial Demo = Asbestos Report & Copy of 10-day EPA Notification: _____

Identification

Owner or Lessee

Name	Address		
City	State	ZIP Code	Telephone Number

Contractor (If Homeowner is doing the construction, enter "Homeowner" in the contractor information space)

Name	Address		
City	State	ZIP Code	Telephone Number
Contractor License Number	Expiration Date		Cell Phone Number
E-mail Address			

*Please attach a copy of your company's worker compensation insurance to this form.

Signature of Licensee or Homeowner	Date
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Fee Schedule (Non-Refundable)

Accessory Structure/Porches Shed Garage Single Family dwelling	Partial Removal = \$ 100 Full Structure Removal = \$150
Industrial, Commercial, Mixed Use, or Multi-Family Structure	\$400
First Stop Work (Residential \$200 fine plus double the permit fee) First Stop Work (Commercial \$300 fine plus double the permit fee)	

Total Permit Fee: _____

****Office Use Only****

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Property in Historic District: Yes No

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Notice to Demolition Contractors and Homeowners

It is the responsibility of the demolition permit holder to submit required documentation and schedule required inspections for each demolition and site restoration activity indicated on the attached form. Permit holders must call for inspections at least twenty-four (24) hours in advance of required inspections and must not continue demolition or site restoration activities beyond the required documentation or inspection until authorized by the City.

If demolition or site restoration activities continue prior to submittal of required documentation or approval of required inspections, the contractor or homeowner must excavate, remove, uncover, or take whatever action is necessary for the City to conduct the required inspection at no additional cost to the City.

Sec. 5-3. - Demolition of structures.

The purpose of this section is to provide a clean, level, seeded, buildable site at the conclusion of the demolition process by or on behalf of a private or public interest. Whenever a structure is demolished or removed, the person, firm, or corporation commencing such demolition or removal must do all the following:

(1) Prior to commencing demolition.

- a. Submit a completed demolition permit application and pay appropriate fees for all activity related to the demolition process including, but not limited to, hazardous material assessment, hazardous material abatement, demolition, asbestos report and 10-day EPA notification.
- b. Arrange for proper abandonment of all utility services.
- c. Conduct a hazardous material assessment and provide a report in accordance with state and federal regulations to the Department of Building Inspection.
- d. Abate hazardous materials in accordance with local, state, and federal regulations and the hazardous material assessment report.
- e. Provide a bill of lading for disposal of hazardous material in an approved landfill.
- f. Request and confirm a site evaluation. Provide a copy of the report number and site evaluation to the Department of Building Inspection before mobilizing equipment on-site.
- g. Install appropriate storm water inlet filters on storm drain inlets at the demolition site and the first two (2) storm drain inlets downstream of the demolition site or as directed by the Department of Building Inspection.
- h. Coordinate the closure of any public street with the Department of Public Service if directed by the Department of Building Inspection.
- i. Verify existing condition of streets, sidewalks, curbs, fences, and other infrastructure and site improvements with the Department of Building Inspection and provide photographs of all damages that exist prior to mobilizing equipment on-site.
- j. Install safety measures to limit access to the demolition site if required by the Department of Building Inspection.
- k. Install soil erosion control measures as site conditions warrant when directed by the Department of Building Inspection.

(2) During demolition.

- a. Terminate existing sanitary and storm sewer lateral(s), with sewer personnel present to witness, at the property line closest to the connection to the sewer main. Ensure a watertight termination(s) and record the location(s) with triangulation measurements on the demolition permit checklist. City Sewer department 419-897-7190.
- b. Terminate existing water line(s) at the curb stop(s), with water personnel present to witness. Ensure a watertight termination and record the location(s) with triangulation measurements on the demolition permit checklist.
- c. Remove and replace sidewalk section(s) required to terminate waterlines at the curb stop. All backfill material must be granular, class 2 sand, compacted to 95% density. Contractor must request and verify inspection by the Department of Building Inspection prior to backfilling.
- d. Water down all structures during demolition and demolition debris during loading into trucks for removal from site, to the satisfaction of the Department of Building Inspection using a minimum three (3) inch hose. Provide a water truck or contact the City Water Department (419-897-7185) for a metered connection to a City fire hydrant.
- e. Demolish the entire structure including all appurtenances attached thereto.
- f. Remove all footings, foundations, basement walls, and basement floors.

- g. Remove all debris from basements, partial basements, and foundation excavations.
- h. Demolish or remove all garages, sheds, and accessory or temporary structures including, but not limited to, poles, decks, fences, retaining walls, carports, pools, and play structures as directed by the Department of Building Inspection.
- i. Remove all trees and shrubs if required and directed by the Department of Building Inspection.
- j. Remove all hard surfaces including, but not limited to, concrete, masonry, asphalt, and hard packed stone or gravel, but excluding public sidewalks. Public sidewalks may be required to be replaced if hazardous conditions exist prior to demolition.
- k. Remove all driveway curb and gutter openings and approaches as directed by the Department of Building Inspection.

(3) *After demolition.*

- a. Request and verify inspection by the Department of Building Inspection of all basement and foundation excavations prior to backfilling.
- b. Excavations shall be backfilled with clean fill acceptable to the Department of Building Inspection and compacted to 95% to prevent settling. The Department of Building Inspection reserves the right to require compaction testing paid by the contractor if deemed necessary.
- c. Water down sidewalks and streets adjacent to the demolition site at the end of each day of demolition and after loading demolition debris for removal from the site.
- d. Install new curb and gutter as directed by the Department of Building Inspection to replace the driveway curb and gutter openings ordered removed.
- e. Grade the site to blend smoothly with surrounding properties, public sidewalks, driveways, and curbs. Final grade shall be executed in a manner that provides a continuous smooth grade free of voids, pockets, and debris including, but not limited to, rocks, roots, plastic, wood, cement, block, brick, and steel or other construction material. Grade shall be completed so as to eliminate pooling or draining of water onto neighboring properties. Install three (3) inches of topsoil if required by the Department of Building Inspection. Final site restoration may include, but not be limited to, application of slow growing, climate appropriate grass seed, hydro-seed, straw, or sod, as directed by the Department of Building Inspection.
- f. Repair and reseed landscape areas on adjoining properties and the area between the curb and sidewalk damaged during demolition or removal activities consistent with item 3(e) above.
- g. Replace all public sidewalks, curbs, driveway approaches, and driveways on the demolition site and adjoining properties damaged during demolition or removal activities in accordance with Department of Building Inspection standards.
- h. Remove all paper, wood, rubbish, and debris from the site before final inspection.
- i. Provide a bill of lading for disposal of demolition debris in an approved landfill.
- j. Submit a completed demolition permit checklist to the Department of Building Inspection.

(4) *Exception.* The Chief Building Official may authorize a deviation from the above standards in the best interest of the City provided however that such deviation complies with the spirit and intent of this ordinance.

DEMOLITION AND SITE RESTORATION ACTIVITIES

Pre-Demolition

- ___ investigation number and site flagged
- ___ Utilities removed
- ___ Copy of notification(s) documentation
- ___ Copy of landfill manifest for disposal of hazardous material
- ___ Water line or water tanker on site for demolition
- ___ Proper OSHA equipment – hats, boots, regulators
- ___ Proper site protection including but not limited to barricades, rope, tape, etc.
- ___ Storm sewer drain filters
- ___ take photos of condition of all sidewalks, curbs, streets, fences, etc.

Initial Phase of Demolition

- ___ Removal of all foundations, footings, floors, etc.
- ___ Sewer plugged at property line
- ___ Water line capped at curb stop
- ___ Excavation inspection (open hole)
- ___ Backfill and compaction inspection

Final Phase of Demolition

- ___ Removal of hard surfaces including but not limited to concrete, asphalt, gravel, pavers
- ___ Final grade before seed
- ___ Seed
- ___ Straw
- ___ Hydro-seed or sod (if applicable)
- ___ Concrete repair
- ___ Curb replacement
- ___ Final site

DEMOLITION CHECKLIST

ADDRESS _____

PERMIT NUMBER _____

ISSUED TO _____

DATE ISSUED _____ FINALED _____

TYPE BUILDING _____

NUMBER OF UNITS _____

GAS SERVICE DISCONNECTED _____

WATER METER REMOVED _____

ELECTRIC SERVICE DISCONNECTED _____

SEWER LINE PLUGGED _____

WATER SERVICE DISCONNECTED _____

SKETCH RETURNED _____

Contractor is responsible for confirming all utilities are disconnected before demolition.

MEASURED DRAWING OF SEWER LINE PLUG AND WATER LINE TERMINATION LOCATIONS



Please provide a drawing with triangulation measurements indicating the location of the sewer line plug and the water line termination.