

The Parks & Recreation Committee held a meeting on Monday, April 22 at 4pm after proper notice was given to the public. In attendance were Jon Fiscus, Committee Chair; Josh Harris and Ted Kurt, committee members; Nancy Gagnet, Public Information Officer; Holly Farthing, Rolf Park Pool Manager; Sara Eiden, Maumee Theater Manager; and Maria Fisher, Maumee resident.

Mr. Fiscus began by stating that he called the meeting to reevaluate the pool admission policies as he believed some lines of communication may have gotten crossed in the planning process and wanted to make sure that the city was best availing the pool to its residents.

Mr. Harris made a motion to reinstate the pool memberships. Mr. Kurt seconded and the motion passed 3-0.

Mrs. Fisher has been a lifelong pool membership patron and expressed her views on the pool from the time it first open through now. She expressed her gratitude for the committee reinstating the memberships.

Mrs Farthing shared information regarding last year's memberships. She shared that although the price of memberships went up, the money that pool brought in actually decreased. She also expressed that her hope was to have the pool open by Memorial Day weekend which would allow for 11 weeks of pool access, which would be about 2-3 more weeks that past years. That is all dependent on staffing and pool start up.

The committee then discussed various ideas of how to properly price memberships so that there is a cost benefit to purchasing a membership versus only paying daily admission. The committee also discussed how the new hours of the pools will be more conducive for families to be able to access the pool. A fee structure would have to be discussed with the finance department and approved by the committee.

A discussion was had about how the idea has always been to make admissions easiest for pool staff to handle. A working idea was to have a senior rate and then an individual rate, then to have an add on rate for each family member. Again, that fee structure would have to be discussed with administration and approved at a later date with the committee.

The daily admission fee was addressed briefly and clarified to be \$10 for city residents and school district members and \$15 for outside district guests.

Mr. Fiscus moved to adjourn at 5:05, Mr. Harris seconded. The motion passed 3-0.



**MEMO TO:** Mayor and City Councilmembers  
**FROM:** Patrick Burtch, City Administrator  
**DATE:** May 6, 2024  
**SUBJECT:** Uptown Maumee Music Fest Band Performances

---

**Recommendation:**

*Authorize the Mayor or his designee, pending approval of the Law Director, to enter into agreements for any and all band performances and other related contracts for the Uptown Maumee Music Fest to be held July 3 and 4, 2024.*

## City of Maumee DEPARTMENTAL REPORT

**MEMO TO:** Mayor and City Councilmembers

**FROM:** Patrick H. Burtch, City Administrator

**DATE:** May 6, 2024

**RECOMMENDATION:** Authorize the Mayor or his designee, pending approval of the Law Director, to enter into agreements for any and all band performances and other related contracts for the Uptown Maumee Music Fest to be held July 3 and 4, 2024.

### SUMMARY

An Uptown Maumee Music Fest concert series is planned on July 3 and 4, 2024 on Conant Street culminating with the Fireworks at dusk on the 3<sup>rd</sup>. Like last year, this event is being expanded to include family activities as well as live band performances on Wednesday and Thursday during the afternoon.

### BUDGETARY CONSIDERATIONS

Cost to retain the bands necessary for the festival will not exceed \$20,000.

### HISTORY, BACKGROUND and DISCUSSION of the ISSUE

In the past, the Fireworks celebration has been held on July 3<sup>rd</sup> only. However, in 2023 it was expanded to a two day event which we plan to continue for this year.

### POSITIONS

Your consideration in this matter is greatly appreciated.



**MEMO TO:** Mayor and City Councilmembers  
**FROM:** Patrick Burtch, City Administrator  
**DATE:** May 6, 2024  
**SUBJECT:** MUBA Vegan Takeover

---

**Recommendation:**

*Authorize a request by the Maumee Uptown Business Association (MUBA) to close Allen Street from the alley of West Dudley to the north side of Jacky's Depot on Friday, May 24, 2024 from 4p-8p to host food trucks and vendors for the Vegan Takeover special event.*





# MAUMEE UPTOWN BUSINESS ASSOCIATION

maumeeuptown.com | maumeesummerfair.com | maumeefilmfestival.com

April 26, 2024

To Mayor MacDonald and Maumee City Council Members,

The Maumee Uptown Business Association would like to host a special event on Friday, May 24. Event will include food trucks and vendors.

Proposed Location: As in past years, MUBA would like to hold the event in the section of Allen St. directly across from Jacky's Depot. This location would offer enough space and parking, be of little disruption to surrounding businesses, and keep the event in the uptown area to promote local businesses. MUBA would like to block off Allen St. from the alley to West Dudley, as well as the angled parking on West Dudley immediately to the north of the building. We understand that Allen street may be under construction at this time, and if so would like to request to place food trucks in the angled parking on Dudley facing the sidewalk. In this scenario, there is no need for a street closure. All vendors in both scenarios will be contained in the patio in front of Jackies Depot.

Proposed Date: MUBA would host the event on Friday, May 24, 2024 from 4:00 to 8:00 PM.

MUBA requests only the closure of the street. MUBA does not request tables. MUBA leadership is available for any questions or suggestions you may have.

Thank you for your consideration.

Alex Schrinel, MUBA President  
[Alex.schrinel@Buehrergroup.com](mailto:Alex.schrinel@Buehrergroup.com)  
419-508-6798



**MEMO TO:** Mayor and City Councilmembers  
**FROM:** Patrick H. Burtch, City Administrator  
**DATE:** May 6, 2024  
**SUBJECT:** Authorize a contract with Helms & Sons, Inc.

---

**Recommendation:**

*Authorize a contract with Helms & Sons Excavating, Inc. in the amount of \$655,341.00 for the Detroit Avenue Resurfacing project and authorize the Mayor or their designee to effectuate the contract.*

Attached is a memo from Matthew Miles, Capital Projects Manager discussing history, background and budgetary considerations for the above referenced project. As posited by the Capital Projects Manager, this agreement will provide for roadway improvements and a dedicated bike lane to the Detroit Avenue corridor between River Road and Town Street.

City Administration recommends authorizing this agreement. Your consideration and concurrence is appreciated.

PHB

# City of Maumee DEPARTMENTAL REPORT

**MEMO TO:** Patrick Burtch, City Administrator

**FROM:** Matthew Miles, Capital Projects Manager

**DATE:** May 6, 2024

**RECOMMENDATION:** Authorize a contract with Helms & Sons Excavating, Inc. in the amount of \$655,341.00 for the Detroit Avenue Resurfacing project and authorize the Mayor or their designee to effectuate the contract.

## SUMMARY

Authorize a contract with Helms & Sons Excavating, Inc. to perform milling and resurfacing improvements to Detroit Avenue between the River Road and Town Street including a road diet to narrow the roadway and reduce the number of lanes to two instead of three lanes and add a bike lane and includes curb ramp upgrades, pavement markings, signage improvements, and streetscape elements.

## BUDGETARY CONSIDERATIONS

Funding for this project will be provided by a combination of Federal Safety funds and local matching funds which were accounted for in the 2024 Capital Budget appropriation. The Federal Safety funds will account for 80% of the eligible costs associated with the actual construction of the transportation project improvements and construction engineering/inspection activities to a maximum of \$365,520.

## HISTORY, BACKGROUND and DISCUSSION of the ISSUE

In 2023, the City of Maumee in conjunction with the Ohio Department of Transportation began planning for resurfacing and roadway improvements to Detroit Avenue between River Road and Town Street. The Mannik & Smith Group was contracted by the City to provide engineering services for the project. During this phase, several design options were considered with final recommendations presented to ODOT and the public for review early in 2024. The final design included the milling of the entire roadway from River to Town Street, the installation of traffic islands on the northerly side of the street to separate out a 10' wide bicycle lane, improvements to pedestrian facilities (including the installation of a rapid flashing beacon for the school crossing at Carew Lane), signage, and pavement markings.

In March 2024, a request for bids was published per City guidelines and ODOT regulations and responses were received from two companies by this office. Each of these bids was found to be responsive, and within the appropriate range of the engineer's estimate. After a review of these bids, it is the recommendation of this office that the contract be awarded to Helms & Sons Excavating, Inc.

## POSITIONS

Requested action is for Maumee City Council to authorize this agreement.





**MEMO TO:** Mayor and City Councilmembers  
**FROM:** Jennifer Harkey, Finance Director  
**DATE:** May 6, 2024  
**SUBJECT:** Surplus the Neopost Mailing Machine

---

**Recommendation:**

*Declare Neopost IS-480 Mailin System as surplus, authorize the sale of said items on Govdeals or disposal, and authorize the Finance Director to effectuate the sale or disposal.*

## City of Maumee DEPARTMENTAL REPORT

**MEMO TO:** Mayor and City Councilmembers

**FROM:** Jennifer Harkey, Finance Director

**DATE:** May 6, 2024

**RECOMMENDATION:** Declare the Postage Machine as surplus, authorize the sale or disposal of said items, and authorize the Finance Director to effectuate the sale or disposal of the surplus items.

### SUMMARY

The postage/ mailing machine was purchased in 2011 and is being replaced with a new model that can manage the increased volume of mailings.

### BUDGETARY CONSIDERATIONS

There are no budgetary considerations.

### HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The identifiers for the equipment are:

Neopost IS-480 Mailing System; Tag #19020; original cost of \$11,547.00.

### POSITIONS

Requested action is for Maumee City Council to declare the equipment as surplus and sell the item through Govdeals.com or dispose of it.

ORDINANCE NO. 015 - 2024

AN ORDINANCE TO AMEND SECTION XIII UTILITY RATES AND FEES AND ORDINANCE 031-2022  
AND ANY OTHER RELATED ORDINANCE AND ADOPTING NEW UTILITY RATES AND FEES

WHEREAS, the Rates and Fees for the Division of Water need to be updated to reflect costs of providing services to water customers;

WHEREAS, the Finance Committee has reviewed the changes to the rates and fee schedule set forth herein and has recommended its adoption by City Council;

WHEREAS, some of the current fees do not reflect the cost to the City of Maumee for water which were increased and increased costs for the sewer system;

WHEREAS it is necessary to immediately update these rates and fees.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. Council hereby finds and determines that it is immediately necessary to amend Section XII of Ordinance 031-2022, and any other ordinance or fee schedule which has adopted the fees set forth herein, and adopts the Rates and Fees set forth below, and adds the language below to the Maumee Rates and Fee Schedule:

**SECTION XIII. UTILITY RATES & FEES.**

(A) Property owner shall also be responsible for all water and sewer charges incurred.

(B) Water Rates

(1) Effective will bills due after July 1, 2024:

(a) \$13.36 per 1,000 gallons

(b) Beginning with bills due 1/1/25-12/31/25 at a rate of \$15.17/per 1,000 gallons

(c) Beginning with bills due 1/1/26-12/31/26 at a rate of \$16.14/per 1,000 gallons

(d) Beginning with bills due 1/1/27-12/31/27 at a rate of \$17.19/per 1,000 gallons

(e) Beginning with bills due 1/1/28-12/31/28 at a rate of \$17.93/per 1,000 gallons

(f) Beginning with bills due 1/1/29-12/31/29 at a rate of \$18.92/per 1,000 gallons

(3) Effective 8/1/2021 -A readiness to serve capital charge constituting 6,000 gallons per quarter for all single family residential units shall be charged. All other user's readiness to serve capital charge and tap fees are based on Residential Equivalent Unit (REU) as per #4 below.

(4) All tap charges and readiness to serve capital charge shall be calculated based on a Residential Equivalent Unit (REU) compiled by and approved by City Administration.

(C) Fire Service Charge.

Owners of private fire hydrants attached to City water distribution system shall pay a fire hydrant rental of ten dollars (\$20.00) per month per hydrant to the Water Fund. Where fire mains are connected to the City water system, a charge of six dollars (\$6.00) monthly per inch of diameter of such mains shall be made.

Sanitary Sewer Rates – Sanitary Sewer charges shall be based on the quantity of water used, or



estimated, or metered sanitary sewer discharged.

(2) Effective will bills due after July 1, 2024:

(a) \$17.01 per 1,000 gallons

(b) Beginning with bills due 1/1/25-12/31/25 at a rate of \$21.26/per 1,000 gallons

(c) Beginning with bills due 1/1/26-12/31/26 at a rate of \$24.66/per 1,000 gallons

(d) Beginning with bills due 1/1/27-12/31/27 at a rate of \$26.64/per 1,000 gallons

(e) Beginning with bills due 1/1/28-12/31/28 at a rate of \$28.77/per 1,000 gallons

(f) Beginning with bills due 1/1/29-12/31/29 at a rate of \$31.07/per 1,000 gallons

(3) Effective 8/1/2021 -A readiness to serve capital charge constituting 6,000 gallons per quarter for all single family residential units shall be charged. All other readiness to serve capital charge and tap fees are based on Residential Equivalent Unit (REU) as per #4 below.

(4) All tap charges and readiness to serve capital charges shall be calculated based on a Residential Equivalent Unit (REU) compiled by and approved by City Administration.

(5) All Commercial, Industrial, and other publicly owned property whose sanitary discharge is determined to include storm water shall pay an additional seven dollars (\$7.00) per 1,000 gallons on metered usage by water meter or sanitary flow meter, whichever is highest.

(D) Starting January 1, 2023, there will be a Senior Citizen/Disability Discount Program of ten dollars (\$10.00) per quarter on Water and Sewer billing for residential customers who own their residence. This is offered to individuals sixty-five (65) years of age and older and adult property owners with a disability as determined by Social Security. The individual applying must own the residence, have a current or new water account with Maumee, and meet household income requirements for said discount. Residential Customers must complete the discount application each year with proof of residency, household income and/or a copy of the social security disability award if applicable. Official forms, such as Driver's License, State ID, or other forms will have to be provided for verification to receive the ten dollar (\$10.00) discount. The household income requirements for each year of this program will be based upon the most current U.S. Department of Housing and Urban Development (HUD) Adjusted Home Income limits, for the Toledo Ohio Metropolitan Statistical Area, for sixty percent 60% of the adjusted home income, which said limits may change annually.

The Finance Director and/or City Administrator is hereby authorized to adjust the household income requirements for future years based upon then current HUD Guidelines for 60% of adjusted home income, as new income limits are established by HUD.

(E) City Facilities – City facilities are not subject to Water and Sewer charges. However, all usage is metered for the purposes of accountability.

(F) Utility Line Inspections – Fees for utility line inspections shall be determined and computed By the Director of Public Service based upon estimated actual cost to the City.

SECTION 2. Prior Ordinances adopting the Rates and Fees as set forth herein that are not in conflict with this Ordinance or are not modified herein are readopted as part of this Ordinance.

SECTION 3. That all prior Ordinances, including Ordinance 031-2022, and any other resolution, rule or schedules of rates and fees in conflict with the provisions of this Ordinance are hereby repealed and the fees and other requirements set forth herein are adopted and shall control over any conflicting Ordinance, resolution, rule, or fee schedule.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter and Section 121.22 of the Revised Code of Ohio. This Ordinance shall go into effect at the earliest time allowed by the Maumee Charter.

First Reading May 6, 2024

Second Reading May 20, 2024

Motion to Pass:

Seconded:

Yeas \_\_\_\_ Nays \_\_\_\_

Passed June 3, 2024

\_\_\_\_\_  
Mayor.

ATTEST:

\_\_\_\_\_

Municipal Clerk.

APPROVED AS TO FORM:

\_\_\_\_\_

Law Director

RESOLUTION 006-2024

A RESOLUTION TO APPROVE THE LUCAS COUNTY SOLID WASTE MANAGEMENT DISTRICT'S AMENDED DRAFT SOLID WASTE MANAGEMENT PLAN AND DECLARING AN EMERGENCY.

WHEREAS, the City of Maumee, Ohio is located within the Lucas County Solid Waste Management District;

WHEREAS, the Lucas County Solid Waste Management District Policy Committee prepared a final draft of the Solid Waste Management Plan in accordance with Ohio Revised Code Sections 3734.50 and forwarded the same to the City of Maumee on March 13, 2024;

WHEREAS, The Plan was prepared in accordance with Ohio Revised Code ("ORC") Section 3734, the State of Ohio's Solid Waste Management Plan and the Ohio Environmental Protection Agency's guidelines. The Plan also describes strategies and programs that will be implemented to meet or exceed the minimum state waste reduction goals and objectives. The Lucas County Solid Waste Management District ("District") completed the draft amended Solid Waste Management Plan ("Plan") and submitted it to the Ohio Environmental Protection Agency for review and comment on May 1, 2023, and the Ohio Environmental Protection Agency provided comments in a non-binding advisory opinion on June 15, 2023. The District's Policy Committee has reviewed the non-binding advisory opinion received from the Ohio Environmental Protection Agency and taken these comments into consideration and incorporated changes into the amended Plan as appropriate. The District has conducted a 30-day comment period from February 4, 2024, to March 5, 2024, and a public hearing was held on March 5, 2024, to provide the public an opportunity to comment on the Plan;

WHEREAS, The Plan provides for a fee schedule that generates the required revenue to cover the costs of implementing the strategies and programs designed to meet or exceed the minimum state waste reduction goals and objectives;

WHEREAS, the Lucas County Solid Waste Management District has provided a copy of the Amended Draft of the Solid Waste Management Plan for ratification to each of the legislation authorities of the District;

WHEREAS, the City of Maumee, Ohio must decide whether it approves of said Solid Waste Management Plan within ninety days of receipt of the Final Draft Plan;

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Maumee, State of Ohio:

SECTION 1.

1. The City of Maumee, Ohio approves the Lucas County Solid Waste Management District Solid Waste Management Plan which was initially provided to the City of Maumee on or about March 13, 2024.
2. The Clerk is hereby directed to send the District a copy of this resolution to the attention of Mrs. Julie Riley, District Manager, Lucas County Solid Waste Management District, 1011 Matzinger Road, Toledo, OH 43612

SECTION 2. That it is found and determined that all formal actions of Maumee City Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Maumee Charter.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, welfare, and safety of the City in that this resolution and the approval of the said plan needs to be forwarded to the Lucas County Solid Waste Management District in a timely manner. This Resolution shall take effect and be in full force immediately upon its passage and approval by the Mayor.

MOTION TO DECLARE AN EMERGENCY:

Second:

Yeas:      Nays:

Motion to Pass:

Second:

Yeas:      Nays:

Passed this 6th day of May 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Municipal Clerk

Approved as to form by:

\_\_\_\_\_  
Law Director



Board of County  
Commissioners

Pete Gerken

*President*

Lisa A. Sobecki

Anita Lopez

Solid Waste  
Management District

James P. Shaw III, P.E.

*Sanitary Engineer*

Julie Riley

*District Manager*

March 13, 2024

*Patrick Burtch  
City of Maumee  
400 Conant St.  
Maumee, OH 43537*

Re: Lucas County Solid Waste Management District (District)  
*Solid Waste Management Plan Update Ratification*

Dear Mr. Burtch:

We will email you a copy of the draft Solid Waste Management Plan for the Lucas County Solid Waste District (District) and it is also available on our website. The development of the solid waste plan is a requirement of Ohio law. Every solid waste management district in Ohio must periodically revise and update their solid waste management plan.

The District held a thirty-day public comment period from February 4, 2024 to March 5, 2024, and a public hearing was held on March 5, 2024 for interested residents, businesses or political jurisdictions to provide comments on the Plan Update.

On March 13, 2024, the District Policy Committee met to discuss and address public comments on the solid waste plan. The District's Policy Committee then adopted the Plan Update with changes made based on public and Policy Committee comments. Once the Policy Committee adopts the Plan Update, Ohio law requires the District to deliver a copy to the County Commissioners and the legislative authority of each municipal corporation and township that are under the District's jurisdiction.

Our email will include the entire draft Solid Waste Management Plan and all appendices. The Plan documents are presented in PDF format and will require the latest version of Adobe Reader in order to open the documents. You can go to the following web address to obtain a free copy of the latest Adobe PDF Reader at: <http://get.adobe.com/reader/otherversions>. Also **attached is a short paper summary of the Solid Waste Plan that should be distributed to all voting elected officials in your jurisdiction** (i.e. 3 trustees, 7 council members, etc..).

The schedule for the District's ratification period is: **April 6, 2024 until July 10, 2024**. **Within ninety days** of receiving a copy of the draft Plan, the Board of County Commissioners and the legislative authority of each municipal corporation and township in the District shall approve or disapprove the draft Plan by ordinance or resolution to the District. The District determines that the Plan has been ratified when a combination of municipal corporations and townships with a combined population comprising 60 percent of the District has approved the Plan. That combination must include the approval of the County Commissioners and the municipal corporation having the largest population within the District.

Because of the 90-day timeframe, which cannot be extended, we would appreciate your immediate attention to this request. A sample ordinance/resolution is attached for your convenience. Please mail your ordinance/resolution approving or disapproving the Plan to:

Mrs. Julie Riley  
District Manager  
Lucas County Solid Waste Management District  
1011 Matzinger Rd  
Toledo, OH 43612

**Phone:** (419) 213-2230 **Fax:** (419) 213-2201  
**Email:** jriley@co.lucas.oh.us

We look forward to hearing from you between **April 6, 2024 until July 10, 2024**. Ordinances/Resolutions approving or disapproving the Plan enacted outside of the time period stated above cannot be counted toward the ratification of the Solid Waste Plan.

Please do not hesitate to contact me if you have any questions regarding the ratification process or the solid waste plan update document. Thank you.

Sincerely,

*Julie Riley*

Julie Riley  
District Manager

Enclosure



**Date:** \_\_\_\_\_

**Ordinance/Resolution No.** \_\_\_\_\_

**Title:** Approval of the Lucas County Solid Waste Management District's Amended Draft Solid Waste Management Plan

**District Community:** City of Maumee

**Contact:** \_\_\_\_\_

**Summary/Background:** The Plan is prepared in accordance with Ohio Revised Code ("ORC") Section 3734, the State of Ohio's Solid Waste Management Plan and the Ohio Environmental Protection Agency's guidelines. The Plan also describes strategies and programs that will be implemented to meet or exceed the minimum state waste reduction goals and objectives. The Lucas County Solid Waste Management District ("District") completed the draft amended Solid Waste Management Plan ("Plan") and submitted it to the Ohio Environmental Protection Agency for review and comment on May 1, 2023, and the Ohio Environmental Protection Agency provided comments in a non-binding advisory opinion on June 15, 2023. The District's Policy Committee has reviewed the non-binding advisory opinion received from the Ohio Environmental Protection Agency and taken these comments into consideration and incorporated changes into the amended Plan as appropriate. The District has conducted a 30-day comment period from February 4, 2024 to March 5, 2024 and a public hearing was held on March 5, 2024 to provide the public an opportunity to comment on the Plan

**Budget Impact:** The Plan provides for a fee schedule that generates the required revenue to cover the costs of implementing the strategies and programs designed to meet or exceed the minimum state waste reduction goals and objectives.

**Statutory Authority/ORC:** 3734.50

**Committee Member** \_\_\_\_\_ **offered the following resolution:**

WHEREAS, in consideration of the above, NOW, THEREFORE BE IT RESOLVED that the: City of Maumee Council Members, Lucas County, Ohio, that:

Section 1. These Members hereby acknowledge receipt of the amended draft plan.

Section 2. The City of Maumee Council Members:

- a. \_\_\_\_\_ approves the District Solid Waste Management Plan; or
- b. \_\_\_\_\_ disapproves the District Solid Waste Management Plan

Section 3. The Clerk is hereby directed to send the District a copy of this resolution to the attention of Mrs. Julie Riley, District Manager, Lucas County Solid Waste Management District, 1011 Matzinger Road, Toledo, OH 43612.

Section 4. That it is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution/ordinance were adopted in an open meeting of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Sections 121.22 of the Ohio Revised Code.

Section 5. That this resolution shall be in full force and effect immediately upon its adoption.

**Action Taken:**

Council Member Barrow voted  
Council Member Fiscus voted  
Council Member Harris voted  
Council Member Kurt voted  
Council Member Leinbach voted  
Council Member Noonan voted  
Council Member Puffenberger voted

---

Clerk

# Lucas County Solid Waste Management District 2024 Plan Update Summary

## Background:

As a result of House Bill 592, each Ohio county is required to establish or join other counties to form a solid waste management district. There are 52 solid waste districts in Ohio. Lucas County Solid Waste Management District was established in 1989 and is in compliance with regulations and goals set by the Ohio Environmental Protection Agency (Ohio EPA). Ohio EPA requires that ten waste reduction strategies be implemented that will enable the District to meet the goals established in the 2020 State Plan.

### GOAL #1

Provide residents and commercial businesses with access to opportunities to recycle solid waste.

### GOAL #2

Reduce and recycle at least 25 percent of the solid waste generated by the residential/commercial sector.

### GOAL #3

Provide a web site, a comprehensive resource guide, an inventory of available infrastructure, and a speaker or presenter.

### GOAL #4

Provide education, outreach, marketing and technical assistance regarding reduction, recycling, composting, reuse and other alternative waste management methods to identified target audiences using best practices.

### GOAL #5

Incorporate a strategic initiative for the industrial sector into its solid waste management plan.

### GOAL #6

Provide strategies for managing scrap tires, yard waste, lead-acid batteries, household hazardous wastes and obsolete/end-of-life electronic devices.

### GOAL #7

Explore how to incorporate economic incentives into source reduction and recycling programs.

### GOAL #8

Use U.S. EPA's Waste Reduction Model (or equivalent) to evaluate the impact of recycling programs on reducing greenhouse gas emissions.

### GOAL #9

Option of providing programs to develop markets for recyclable materials and the use of recycled-content materials.

### GOAL #10

Report annually to Ohio EPA regarding implementation of the District's solid waste.

The District is required by Ohio state law to develop a solid waste management plan demonstrating access to at least 10 years of landfill capacity to manage all District solid wastes that will be disposed. The solid waste management plan must also show how the District will meet the waste reduction and recycling goals established in Ohio's state solid waste management plan and present a budget for implementing the plan.

## District Structure:

Lucas County Solid Waste Management District is a single-county District governed by the Board of County Commissioners of Lucas County. The Solid Waste Management Policy Committee oversees the Solid Waste Plan Development and the subsequent review and approval process with Ohio EPA. The Board of County Commissioners, and by delegation the District staff, are responsible for the plan's implementation.

**Analysis:**

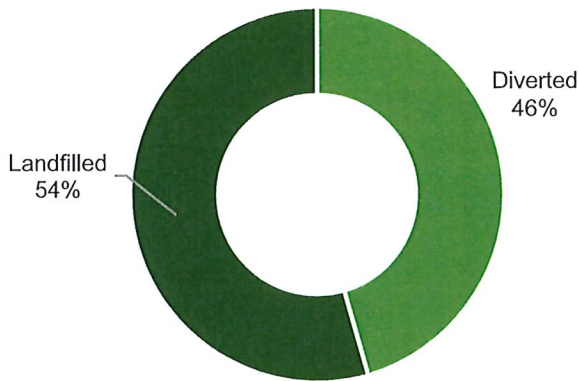
Household recycling collection is provided through curbside and/or drop-off collection. The District provides collection and processing to have available single-stream recycling drop-off containers. 90% of Lucas County households have access to recycling serviced at the curb and at community drop off locations.

A majority of the major cities and villages have curbside recycling either a subscription or non-subscription. The District notes that contamination



continues to be an issue and worsened with the effects of COVID-19 and many people working from home. Engaging community stakeholders and offering technical assistance and education on what the District accepts in their various curbside recycling programs continues to be a priority.

Overall recycling and composting activities in 2022, diverted 46% of all waste generated. The remaining 54% of the waste was landfilled.

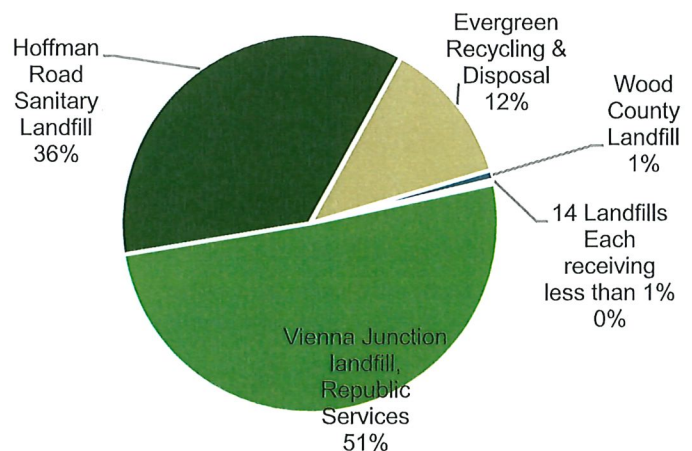


While there are collection opportunities for single stream (curbside and drop-off) and source-

separated recyclables (scrap metal, plastic grocery bags, etc.) processing infrastructure relies on regional facilities. 11 Class IV compost and yard waste management facilities are located in the District.

Roughly 51% of the District's landfilled waste is disposed of in the Vienna Junction Landfill located in Michigan. About 36% is disposed in the Hoffman Road Landfill located in the District and the remaining portion is disposed in other regional facilities. 21 private waste haulers operate in the District. Nine Ohio landfills and 10 out-of-state landfill received District waste in 2021. About 96% of the District's landfilled waste is direct-hauled to a landfill and 4% was first transferred through a Transfer Facility before being landfilled.

Landfills Used in 2022





## Planning:

This plan update planning cycle covers the period from 2024 through 2039. Over these sixteen years, the District is expecting to see an increase in waste generation resultant of increases in recycling for the residential/commercial sector. The District's programs and services collectively represent a strategy for advancing waste reduction and recycling. To achieve these goals District plans to initiate the development of a Material Recovery Facility for processing single-stream recyclables.

As of June 2023, the District is developing plans and specifications for a MRF building located on a Brownfield redevelopment site. Along with the remedial design and the development of plans and specifications for the MRF, the District sought input for a potential public-private partnership receiving, processing, and marketing of recycling materials at the MRF. The Lucas County Commissioners approved a resolution in June 2023 with Balcones Resources. The exact details of what this public private partnership arrangement will be is not yet unfolded. Requests for information may be used to engage with interested parties in this process.

Lucas County is charged with raising awareness of waste reduction and recycling by promoting our many programs through media relations, website, digital marketing, and graphic design. The partnership with Keep Toledo/Lucas County Beautiful performs education and outreach activities which includes classroom presentations, tours, speaking engagements, and other special collections such as yard signs, pumpkins, etc.

The District will continue the following programming:

- *Curbside Recycling*
- *Drop-off Recycling program*
- *Yard Waste Management*
- *Household Hazardous Waste Management Program*
- *Lead-Acid Battery Management*
- *Electronics Collection*
- *Scrap Tire Management*
- *Appliances Management*
- *Pharmaceuticals Management*
- *School Recycling Collection*
- *Curbside Recycling Technical Assistance*
- *Business Recycling Assistance*
- *Recycling Processing Facility*
- *Matzinger Road Facility*
- *Waste Assessments/Audits Litter and Community Clean-Up Program*
- *Market Development Grant Technical Assistance*
- *Special Event Container Loan Program*
- *Community Recycling Incentive Grant*
- *Data Collection Surveys*
- *Food Waste Management*
- *Education and outreach with Keep Toledo/Lucas County Beautiful*

## Revenue and Investment:

The District has one active, publicly available landfills within its boundaries to dispose of solid waste. The District's primary funding source is revenue derived from generation fees, designation fees or contract fees, and rates and charges. Designation provides all disposal facilities that desire to accept waste from Lucas

County the opportunity to do so provided they sign a contract with the SWMD, agree to provide accurate documentation of the waste going into their facility, and pay the same fee that all other facilities are contracted to pay. The District currently contracts with landfills throughout Ohio and Michigan. The District's designation fee is \$3.00 per ton for Ohio facilities and \$5.20 per ton for out-of-state facilities. Revenues are forecasted to increase and hold flat in 2026 from the installment of the new MRF including MRF tipping fees and MRF commodity revenue. The current funding structure will maintain the programs as outlined in the Plan Update through the planning period.



**RESOLUTION 007 -2024**  
**A RESOLUTION DESIGNATING JUNE 19<sup>th</sup> AS JUNETEENTH INDEPENDENCE DAY**

**Whereas**, the City of Maumee desires to designate June 19th, as “Juneteenth Independence Day” in recognition of June 19, 1865, the date on which news of the end of slavery reached the slaves in the Southwestern States;

**Whereas**, news of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the conclusion of the Civil War, more than 2½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863;

**Whereas**, on June 19, 1865, Union soldiers, led by Major General Gordon Granger, arrived in Galveston, Texas, with news that the Civil War had ended and the enslaved were free;

**Whereas** African Americans who had been slaves in the Southwest celebrated June 19, commonly known as “Juneteenth Independence Day”, as inspiration and encouragement for future generations;

**Whereas**, African Americans from the Southwest have continued the tradition of observing Juneteenth Independence Day for more than 150 years;

**Whereas**, Juneteenth Independence Day began as a holiday in the State of Texas, became an observed federal holiday on June 17, 2021, and is now recognized as a holiday or observance by all 50 states and the District of Columbia.

**Whereas**, Juneteenth Independence Day celebrations have been held to honor African American freedom while encouraging self-development and respect for all cultures;

**Whereas**, although remembering and celebrating Juneteenth promotes the unique lived experience, plight, and persistence of African American, African, and Black people, it also provides an opportunity for those not of this demographic to seek knowledge and awareness, obtain skills necessary to interact and communicate in a global society, and to learn from the past to better serve all current and future generations;

**Whereas**, during this time, the nation celebrates the accomplishments, inventions, triumphs, and resiliency of African American, African, and Black people of this country;

**Whereas**, the faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race;

**Whereas**, slavery was not officially abolished until the ratification of the 13th Amendment to the Constitution of the United States in December 1865; and

**Whereas**, at least 24 states and the District of Columbia have designated Juneteenth as a permanent paid and/or observed holiday through the adoption of legislation or executive action

as a special day of observance in recognition of the emancipation of all slaves in the United States;

**Whereas**, over the course of its history, the United States has grown into a symbol of democracy and freedom around the world.

Now, therefore, be it Resolved by the Council of the City of Maumee, Lucas County, State of Ohio as follows:

**Section 1.**

- (1) That June 19<sup>th</sup> is hereby designated as “Juneteenth Independence Day” in the City of Maumee;
- (2) The City of Maumee recognizes and commemorates the historical significance of Juneteenth Independence Day to the United States and Maumee, Ohio;
- (3) The City of Maumee recognizes slaves were looking to be free and full citizens and June 19<sup>th</sup> and the end of slavery was a first step in that process;
- (4) The City of Maumee supports the continued celebration of Juneteenth Independence Day to provide an opportunity for the people of the City of Maumee to learn more about the past and to better understand the experiences that have shaped the United States;
- (5) The City of Maumee establishes “Juneteenth Independence Day” as an annually observed holiday in the City of Maumee; and
- (6) The City of Maumee recognizes that the observance of the end of slavery is part of the history and heritage of the United States.
- (7) The City of Maumee recognizes in times of uncertainty, it can be difficult to hold onto hope. The historical legacy of Juneteenth reminds each of us that even in the face of adversity, hope can be a powerful force.

**Section 2.** This Council finds and determines that all formal actions of this Council and any of its Committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Council or Committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the Charter of the City of Maumee and Ohio law.

**Section 3.** This Resolution shall take effect and be in force from and after the earliest period allowed by law and shall not alter any existing agreements or contracts.

Motion to waive three readings:	Second:
Yeas:    Nays:	
Motion to pass:	Second
Yeas:    Nays:	

Passed May 6, 2024

\_\_\_\_\_  
Mayor

ATTEST:

Approved as to form:

\_\_\_\_\_  
Municipal Clerk.

\_\_\_\_\_  
Law Director

RESOLUTION 008-2024  
AUTHORIZING PARTICIPATION IN THE ODOT ROAD  
SALT CONTRACTS AWARDED IN 2024, AND DECLARING AN EMERGENCY.

**WHEREAS**, the City of Maumee, Lucas County, Ohio (hereinafter referred to as the “Political Subdivision”) hereby submits this written resolution and agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party’s own errors, actions, and failures to act; and
- d. The Political Subdivision’s electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 3rd **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

Section 1. **NOW, THEREFORE**, be it resolved by the City Council of the City of Maumee, that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, that the Mayor and/or City Administrator are authorized to sign any agreements and/or place orders related to this agreement and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 3. This Resolution is hereby declared an emergency measure and shall take effect and be in full force and effect immediately from and after its passage. The reason for the emergency lies in the fact that

there are time limits for entering into this agreement and the supply of road salt is necessary for the immediate preservation of the public peace, health, and safety and to authorize the execution of agreements as set forth herein.

MOTION TO DECLARE AN EMERGENCY:

Second:

Yeas:     Nays:

Motion to Pass:

Second:

Yeas:     Nays:

Passed as an emergency measure: May 6, 2024

\_\_\_\_\_  
Mayor.

ATTEST:

\_\_\_\_\_  
Municipal Clerk.

Approved as to form by:

\_\_\_\_\_  
Law Director.

ORDINANCE NO. 012-2024

AN ORDINANCE ENACTING NON-OWNER OCCUPIED RESIDENTIAL PROPERTY REGISTRY

WHEREAS, the City of Maumee has numerous non-owner occupied rental properties in the City that need to be registered;

WHEREAS, City Council finds that the registration of these properties is necessary so the City can determine ownership of these premises in a centralized location in the case of fire or other emergencies; help insure the maintenance, repair, replacement, improvement, and regulation of these properties and that registration is necessary for the health and well-being of occupants of these properties, for adjoining property owners and for all residents of the City of Maumee;

WHEREAS, City Council finds that unregistered non-owner occupied residential properties can cause a negative impact on surrounding properties and the City as a whole such as life-safety concerns, quality of neighborhoods, security concerns and fire safety concerns;

WHEREAS, City Council further finds that registration, and adoption of other code provisions set forth herein, relating to non-owner occupied residential properties are necessary to meet these concerns and help preserve the public health, safety, and welfare:

WHEREAS, it is the intent that the costs of the registrations to be borne by the registrants.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Maumee to adopt and enact Title Fourteen, Chapter 1370 of the Maumee Code to regulate non-owner-occupied properties in the City of Maumee, Ohio as follows:

**SECTION ONE:**

CHAPTER 1370 as set forth in Exhibit A, attached hereto and incorporated herein by reference, are hereby adopted as part of the Maumee Codified Ordinances.

The City Administrator is hereby authorized and empowered to establish, and promulgate such administrative rules, regulations and fees as deemed reasonable and necessary governing registrations and inspections of properties that are subject to the provisions of this Ordinance, that are not inconsistent with the provisions of this Ordinance.

**SECTION 2.**

**STATUTORY CONSTRUCTION & SEVERABILITY.**

- (a) This Ordinance shall be construed so as not to conflict with applicable Maumee Code, Federal or State of Ohio laws, rules, or regulations . Nothing in this Ordinance authorizes any City department to impose any duties or obligations in conflict with regulations established by Maumee Code not modified herein, at the time such action is taken.
- (b) In the event that a court or agency of competent jurisdiction holds that a Federal or State of Ohio law, rule, or regulation invalidates any clause, sentence, paragraph, or section of this Ordinance or the application thereof to any person or circumstances, it is the intent of the

Ordinance that the court or agency sever such clause, sentence, paragraph, or section so that the remainder of this Ordinance remains in effect.

**SECTION 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter and Section 121.22 of the Revised Code of Ohio.

Motion to waive three readings:

Seconded:

Yeas      Nays

Motion to Pass:

Seconded:

Yeas \_\_\_\_ Nays \_\_\_\_

Passed: May 6, 2024

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Municipal Clerk.

APPROVED AS TO FORM:

\_\_\_\_\_  
Law Director



# EXHIBIT A

## PART FOURTEEN

### TITLE SEVEN

#### Rental Registry and Inspection Program

#### Minimum Housing Standards

#### CHAPTER 1370

#### CHAPTER 1370. Title.

Chapters 1360 shall be known as the Non-Owner Occupied Rental Registry

#### Section 1370.01 Definitions.

The following words, terms, and phrases, when used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Building code* means the building codes officially adopted by the City Council; or such other codes as may be officially adopted by the City Council for the purpose of regulating the administration, construction, alteration, addition, repair, removal, demolition, use, location, occupancy and maintenance of buildings and structures. Building codes

officially adopted by the City Council include, but are not limited to:

Ohio Building Code

Ohio Residential Code

Maumee Housing code and Ordinances

The Ohio Fire Code as adopted by Maumee Council

*Chief Building Official* means the official designated by the City to enforce building, zoning, or similar laws and this article, or his or her duly authorized representatives, employees, or subcontractors.

*Dwelling* means any building which is wholly or partly used, designed, or constructed for the purpose of, or intended to be used for human habitation.

*One family dwelling* means a building containing one (1) dwelling unit.

*Two-family dwelling* means a building containing two (2) dwelling units.

*Multiple-family dwelling* means a building containing more than two (2) dwelling units.

*Boardinghouse, lodging house, or tourist house* means a building arranged or used for lodging with or without meals, for compensation.

*Dormitory* means a building arranged or used for lodging six (6) but not more than twenty (20) individuals and having common toilet and bathroom facilities.

*Dwelling unit* means one (1) or more rooms arranged for the use of one (1) or more individuals living together as a single housekeeping unit, with cooking, living, sanitary and sleeping facilities.

*Enforcement Officer* means the official designated herein or otherwise charged with the responsibilities of administering this article, or his or her authorized representatives.

*Fire Official* means the Chief of the Fire Department or his or her duly authorized representatives.

*Hotel* means a building arranged or used for sheltering, sleeping, or feeding, for compensation and open for short term, extended stay, or transient guests.

*Human habitation* means the use of any room, rooming unit, dwelling unit, building or premises for the purpose of living, sleeping, cooking, or eating purposes by one (1) or more persons.

*Motel* means the same as a hotel.

*Multiple-family dwelling* (See Dwelling).

*Non-owner-occupied building* means any dwelling unit or building where the property owner does not reside in the property.

*Non-owner-occupied residential dwelling or unit* means any residential dwelling or unit constructed, intended, or currently used as habitable space in which the owner of the dwelling or unit does not reside, or where individuals other than or in addition to the owner reside, whether pursuant to an oral or written lease or for other valuable consideration including, but not limited to, cash, barter of goods and services, and imputed rent. This does not include relatives that reside with the owner in the same unit. This term also does not refer to an individual residing in a dwelling or unit who is in a domestic partnership with the owner. This term does not apply to any residential dwelling or unit which is the primary domicile of the owner and is temporarily unoccupied for a period of not more than one hundred twenty (120) days. Examples of a non-owner-occupied residential dwelling or unit include, but are not limited to, the following:

(1)A traditional lease with a written lease contract.(2)A lease or rental arrangement with no written contract.(3)A unit in which a non-owner is allowed to reside in exchange for providing services to the owner, whether the owner resides in the unit or resides elsewhere.(4)A unit in which a relative is permitted to reside, where the owner of the unit resides elsewhere.(5)A unit in which the owner resides and in which a non-owner is permitted to also reside in exchange for any form of valuable consideration. This does not include couples who reside together in a domestic partnership.(6)A unit in which a non-owner is allowed to reside, unless otherwise exempted in this article, even if no consideration is paid but the occupancy could be considered imputed rent by the Internal Revenue Service. (7) This ordinance shall be construed to include all short-term rentals including but not limited to, VRBO, Evolve, and Airbnb.

*Occupant* means any person, over one (1) year of age (including owner or operator) living and sleeping in a dwelling or dwelling unit or having actual possession of such dwelling or dwelling unit.

*Operator* means any person who has charge, care, control or management of a building or part thereof in which dwelling units are let or are available for occupation.

*Owner* means any person who, alone or with any other persons, shall:

Have a freehold or lesser estate in, or a land contract vendee's interest in, any premises, dwelling or dwelling unit, with or without accompanying actual possession thereof; or

Have charge, care, or control of any premises, dwelling or dwelling unit, as owner or agent of the owner, or as executor, administrator, trustee, or guardian of the estate of the owner, excluding tenants or renters.

*Person* means an individual, firm, corporation, trustee, partner, receiver, member, limited liability company, association, partnership or any other entity.

*Premises* means a lot, plot or parcel of land including the building or structures thereon.

*Rental Registry* means a register or depository for recording a list of owners, agents and/or operators for non-owner occupied or rental properties including their addresses and pertinent information regarding rentals and/or properties which are not occupied by the owner of said properties within the City of Maumee.

*Responsible Local Agent* means a representative of a person, corporation, partnership, firm, joint venture, trust, association, organization, or other entity having a legal or equitable interest in property who has authority to do the following:

Receive all official notices concerning housing, zoning, dangerous buildings, and other ordinance violations on behalf of the owner of a non-owner-occupied residential dwelling or unit, and any notice received by the responsible local agent shall be deemed to have been received by the property owner; and

Be responsible for providing access to the non-owner-occupied residential dwelling or unit for any inspection necessary to ensure compliance with the terms of the City of Maumee Code of Ordinances.

*Reside* means to be physically present in a residential dwelling or unit and regard that dwelling or unit as one's home, to which one intends to return and remain permanently or continuously. For purposes of this article, a person may only reside in one (1) dwelling or unit at a time.

*Residence building or residential dwelling* means a building in which sleeping accommodations, with or without cooking facilities as a unit, are provided, except when classified as an institution under the building code.

*Rooming house, boarding house, lodging house, or tourist house* means any dwelling or that part of any dwelling containing one (1) or more rooming units offered or potential offer for letting for remuneration according to IRS definition.

*Rooming units* means any room or group of rooms forming a single habitable unit used or intended to be used for living or sleeping but not for cooking purposes.

*Single-family, owner-occupied dwelling* means any dwelling occupied by a single family of which one (1) or more members of the family are owners of the freehold of the premises or a lesser estate, or a land contract vendee's interest therein other than a tenancy for a period of time or at will.

*Temporary Structure* means, but is not limited to, tents, fabric covered assemblies and shelters, or storage containers that are not fastened to a permanent foundation.

### **Section 1370.02 Property registration required.**

No person or owner as defined herein, shall rent, lease, sublease, offer for rent or lease, or allow another person to occupy any non-owner-occupied residential dwelling or unit without a property registration issued by the City of Maumee. In the absence of a current property registration, the Chief Building Official or Urban Planning Manager may order the owner to take immediate legal action as may be required to pay any penalties assessed herein or vacate the premises, including eviction proceedings.

- a. Upon the adoption of this ordinance, any person or owner of a rental and/or non-owner-occupied residential dwelling or unit must register the rental and/or non-residential dwelling or unit within one hundred eighty (180) days after June 1, 2024. After the expiration of the initial one hundred eighty (180) day period, an owner of a dwelling or unit that was once owner occupied and then converted to a non-owner-occupied residential dwelling or unit after the original registration period, must register the non-owner-occupied residential dwelling or unit within thirty (30) days of the non-owner-occupied residential dwelling or unit becoming non-owner occupied, whether or not the dwelling or unit is occupied.
- b. The City of Maumee registration program and registration process rules and other regulations not set forth herein, shall be adopted administratively and approved by the City's three (3) Directors and the City Administrator.

### **Section 1370.03 Exceptions.**

A property registration is not required under the following circumstances:

A single-family residential dwelling that is entirely owner-occupied; or upon the sale of any single-family residential dwelling that is intended for occupancy by the buyer where possession is delayed for up to ninety (90) days; or

The premises are a jail, school, or government-owned care facility; provided however that this does not create an exception for state or federally subsidized housing facilities, substance abuse counseling or rehabilitation properties, group housing, or rehabilitation centers where overnight stays are allowed; or

The premises are entirely occupied by a person with a documented and recorded life estate in the premises and/ or a dwelling unit occupied by an adult child or parent of the principle owner of property or dwelling unit.

#### **Section 1370.04 Registration application and fees.**

An owner of a non-owner-occupied residential dwelling or rental unit or units shall apply for a property registration on forms provided by the City of Maumee. The owner must pay the required application fees and all outstanding fees and applicable late charges. No application for property registration is valid unless filled out accurately and completely, signed by the owner and the Responsible Local Agent, if applicable, and the proper fees have been paid. On the rental application, an owner shall disclose beneficial ownership information, all rental properties owned within the City of Maumee, whether as an individual or as part of or associated with another legal entity. The Owner shall also disclose other information that may be requested, including whether there are proper fire and carbon monoxide detectors, the nature and condition of heating and plumbing systems and whether such systems were installed with permits and as required by law and any other information that is determined to be necessary by the registration program. It is a violation of this section of the code for an owner to provide inaccurate information on an application for property registration. A property registration fee once tendered may not be refunded or transferred.

#### **Section 1370.05 Issuance of property registration**

An original property registration shall be issued if the applicant properly applies and pays the fee for registration. Subsequent property registrations which follow the original registration shall be issued if the applicant meets all of the following requirements:

1. An application form is properly submitted.
2. An Acknowledgment of Local Responsible Agent form is submitted and signed by the Local Responsible Agent, if required.
3. All application fees are paid.
4. All outstanding fees and late fees are paid.
5. Payment in full of all of the following fines, fees, taxes, and debts relating to the property being registered owed to the City that are currently due or past due, including but not limited to:

- (a) Outstanding water or sewer bills; and
- (b) All charges for mowing, cleanup, weed or debris removal; and
- (c) Any fees, penalties, or debts of any sort arising from provisions of the housing code, including any blight violations.
- (d) All income taxes due and owing have been paid by the property owner.

If any information submitted upon the application for issuance of a property registration changes, the owner must notify the Service and Public Safety Department Administrations at the City of Maumee within ten (10) days and submit an amended application. Failure to update information within ten (10) days is a violation of this article and subject to late fees.

**Section 1370.06 Property registration valid for four (4) years.**

A property registration is valid for a period of four (4) years commencing January 1, 2025 and shall be re-registered every four years thereafter. A renewal property registration must be applied for at least sixty (60) days prior to the expiration date. Failure to timely renew a property registration is a violation of this article and shall subject the applicant to late fees.

**Section 1370.07 Responsible Local Agent.**

For a non-owner-occupied residential dwelling or unit owned by a person or entity that resides more than thirty-five (35) miles outside of City of Maumee, the property owner must designate a Responsible Local Agent who resides within thirty-five (35) miles of City of Maumee. If the Responsible Local Agent is a corporation, limited liability company, partnership or other for-profit or non-profit entity, the address of the registered office or headquarters of the entity must be within fifty (50) miles of City of Maumee.

**Section 1370.08 Notice to owner or Responsible Local Agent.**

All notices required herein concerning a non-owner-occupied residential dwelling may be served by either first class mail, certified mail, or personal service upon the owner or upon the Responsible Local Agent if one has been designated.

**Section 1370.09 Transfer of ownership.**

If the ownership of a non-owner-occupied residential dwelling or unit is transferred, any property registration under this article shall become void. An application for registration must be made at the time of closing by the purchaser, transferee, or grantee, and the seller of the non-owner-occupied residential dwelling or unit must notify the City within 30 (30) days of the sale or transfer and provide the name and address of the purchaser or transferee. A purchaser or transferee who intends to live in a single-family dwelling that was a non-owner-occupied single-family dwelling prior to the sale or transfer but will be an owner-occupied single-family dwelling after the sale or transfer, need not comply with registering the property once a transfer affidavit and



proof of transfer has been filed with the County Auditor. No refunds or credits of fees will be given when there is a transfer of ownership.

**Section 1370.10 Presumption of non-owner-occupied residential dwelling or unit.**

Whenever a residential dwelling or unit used for or intended for residential purposes is vacant or occupied by anyone other than the owner of record as shown in the records of the County Auditor or the City of Maumee, there shall exist a presumption that the dwelling or a portion of the dwelling is a non-owner-occupied residential dwelling or unit regardless of whether monetary compensation is exchanged between the owner and the person(s) occupying the residential dwelling or unit.

**Section 1370.11 Fees and charges.**

Application fees, applicable late fees as well as any other charges in connection with property registration and inspection shall be established administratively. The City Administrator and Law Director are hereby authorized and directed to charge actual, cost allocated, hourly fees for any applications, inspections, charges, fees and/or late fees required by this Code and for any filing or appeals filed related to the application of the provisions of this code. The registration application fee shall be Twenty Dollars (\$20) per residential unit every 4 years for registrations made on time. The cost of any follow up inspections shall be separately charged fees as established by the City Administration.

**Section 1370.12 Housing Fund**

All fees charged shall be placed in a Housing Code Fund. No part of the funds held in the Housing Code Fund may be transferred to the general operating fund for any purpose or reason.

**Section 1370.13 Disclaimer of liability.**

The City shall not be liable to any person or entity by reason of the registration required by this article or the issuance of a property registration. A property registration is not a warranty or guarantee that there are no defects in the non-owner-occupied residential dwelling or unit.

**Section 1370.14 Penalties.**

In addition to any late fees or other charges set forth herein or as established administratively whoever violates the provisions of this registration code and/or fails to register or fails to maintain a valid property registration as required shall be guilty of an unclassified misdemeanor if the property is not registered by the due date of the registration period or renewal period for that property. Subsequent violations for failure to register shall be first degree misdemeanor. Each day that a violation of the registration provisions continues to exist may be considered to be a separate offense. In the case of a multi-unit non-owner-occupied residential dwelling, each unit that is in violation of the registration requirements as set forth herein constitutes a separate offense. The Court shall suspend any jail term of any person in violation of this Chapter a who complies with the

registration requirements within thirty days of receipt of a citation where that person has no previous violations of this chapter but shall have no authority to waive fee and fines. When the offense under this section is an unclassified misdemeanor, the offender shall not be sentenced to a jail term; the offender shall not be sentenced to a community residential sanction pursuant and the offender may be fined up to one thousand dollars; and, the offender may be ordered to serve a term of community service.

**Section 1370.15 Abatement of Rent.**

In addition to all other remedies provided for in this chapter, if a summary proceeding action is pending for a rental and/or a non-owner occupied residential dwelling or unit, and when there is no current, valid registration for a non-owner occupied residential dwelling or unit, no rent payments shall be accepted, retained, or recoverable by the owner or lessor of the non-owner occupied residential dwelling or unit for the period of time in which the non-owner occupied residential dwelling or unit was not registered under this article.

**Section 1370.16 Severability.**

If any provision of this Chapter is determined to be unenforceable by a court, the remainder of this article shall be deemed severable and is to remain in full force and effect.

ORDINANCE NO. 013- 2024

AN ORDINANCE TO AMEND SECTION XII, FEES FOR DIVISION OF WATER, UTILITY RATES AND FEES OF ORDINANCE 031-2022, RATES AND FEES SCHEDULE, AND DECLARING AN EMERGENCY.

WHEREAS, the Rates and Fees for the Division of Water need to be updated to reflect costs of providing services to water customers;  
WHEREAS, the Finance Committee has reviewed the changes to the rates and fee schedule set forth herein and has recommended its adoption by City Council;  
WHEREAS, some of the current fees do not reflect the cost to the City of Maumee for materials and labor;  
WHEREAS it is necessary to immediately update these rates and fees.  
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. Council hereby finds and determines that it is immediately necessary to amend Section XII of Ordinance 031-2022, and any other ordinance or fee schedule which has adopted the fees set forth herein, and adopts the Rates and Fees set forth below, and adds the language below to the Maumee Rates and Fee Schedule:

**SECTION XII. FEES FOR DIVISION OF WATER. All costs plus the cost of materials used to install equipment.**

(A) Contractor / developer is responsible for all tap excavations, street excavations and all rehab. If Water Main is on the opposite side of the road from the house. The Contractor / Developer will have to directionally bore the copper service line across the street. (No open cutting of the Street.)  
(\$7,500 cash or surety, or such lesser or greater amount, depending on the nature of the project and/or any project bond schedules that are adopted by the Service Department. The amount of type of bond may be determined by the City Administrator or the City Administrator's designee. The Law Director shall approve the form or requirements for such cash or surety bonds any digs in City right-of-way, streets, or alleys.)

Water Tap Costs.

- |     |                         |             |
|-----|-------------------------|-------------|
| (1) | 1" water tap with meter | \$ 2,200.00 |
| (2) | 2" water tap (no meter) | \$ 2,500.00 |

The Division of Water reserves the right to furnish service to more than one consumer from the same Tap. Said Tap to be sufficiently large to furnish water in volume as required by each and all consumers. Each consumer shall pay the regular tapping charge according to the size pipeline that shall be installed to his individual meter.

- |     |         |           |
|-----|---------|-----------|
| (a) | 4" tap  | \$2500.00 |
| (b) | 6" tap  | \$3000.00 |
| (c) | 8" tap  | \$4000.00 |
| (d) | 10" tap | \$6000.00 |
- (4) Costs for Tap of Water Main Only (including two Bacteria tests and One Hydrostatic pressure test). Contractor shall expose the water main, furnish and mount (stainless steel) tapping sleeve and valve, as specified by the Division of Water.

Please note all 4", 6", 8", 10", 12" or larger tapping sleeves and valves shall be purchased and installed by contractor. All 4", 6", 8", 10", 12" or larger tapping saddles and valves shall remain the property owners' responsibility for any and all repairs whether on or off of the City right-of-way.

The City of Maumee will not take ownership of these tapping saddles or valves.

(B) Water Meter Charges. (Additional Allocated costs shall never be below cost.)

(1) The cost of maintaining or replacing water meters shall be paid for by the property owner (\$21.05)

(2) An irrigation meter is defined as a connection to a bonafide, operational irrigation system that which includes an electronic rain gauge. Irrigation meters are exempt from sanitary sewer charges.

Note: Outdoor silcocks or spigots cannot be connected after the meter and shall not receive sanitary sewer credit on the utility bill.

(3) Domestic Meters – fee

(a) Cost of materials

(b) 2" or less is the actual cost of the meter and to place it in service plus a flat charge of \$200 (flat fee waived if new tap)

(c) Meters larger than 2" is the actual cost of the meter and to place it in service plus a flat charge of \$400 (flat fee waived if new tap)

(D)	<u>Repair of damaged meter</u>	Actual cost of parts & hourly labor rate	
	<u>Meter testing</u>		\$ 120.00
(E)	<u>Meter System Repeaters</u>		
	XR Stop Sign Repeater		\$ 1,400.00
(F)	<u>Water Meter Pit Charges</u>		
	(1) Cost of materials plus a flat fee of \$300		
(G)	<u>Replacement Meter Pit Covers</u> (Listed fees plus allocated hourly rate)		
	(1) Cost of materials		
(I)	<u>Swimming Pool Water Charges.</u>		
	(1) Bulk Water – minimum 3,000 gallons		\$ 26.00*
			*per 1000 gallons
	(2) Topping off - once a year sewer credit for permitted pools, based on beginning, and ending readings from meter. 4,000 gallon maximum sanitary sewer credit.		
(J)	<u>Inspection and Testing for New Water Lines.</u>		
	(1) Inspection of new water line and main		\$ 80.00*
			*Per hour
(2)	Pressure test of new water or fire line		\$ 80.00*
			*Per hour/staff member
	(Contractor to furnish hydrostatic pump and operator.)		
	(3) Bacteria test on new water or fire line		\$ 300.00*
			*Per set of two bacteria samples
	(Contractor to flush lines and provide acceptable sampling outlets.)		
	(4) Hydrant Flow Tests plus a 6,000 gal. usage charge		\$ 275.00
	(5) Water service replacement fee (Homeowners' side)		\$ 120.00
(K)	<u>Miscellaneous Services.</u>		
	(1) Termination of service due to non-payment		\$ 150.00
	(3) Overtime call out, due to customer's problem per employee		\$ 325.00*
			*Per call out
	(4) (Non Pay) Turn Off Service		\$ 75.00
	(5) (Non Pay) Turn On Service		\$ 75.00
	(6) Manual Water Meter Reading (effective January 1, 2014)		\$ 95.00*
			*Per quarter
	(7) Water Service Disconnection/Removal Fee		\$ 500.00
	(8) Readiness to serve capital charge shall be assessed to all accounts		
	(9) Contractor will dig up the tap at the Main and follow Maumee standards.		

(a) Actual replacement cost plus flat fee of \$200

- |      |  |                  |
|------|--|------------------|
| (9)  | Administrative Fee for invoice preparation   | \$ 15.00         |
| (10) | Equipment fee  | \$ 50.00*        |
|      | *Per hour minimum or as set by ODOT standards, whichever is higher, see Exhibit "B" see ODOT rates |                  |
| (11) | <u>No-show fee for scheduled appointments</u>  | <u>\$ 150.00</u> |

(L) Sanitary and Storm Water Permits:

The cost shall be based upon the following:

- |      |  |             |
|------|--|-------------|
| (1)  | Storm tap for 4"   | \$ 2,000.00 |
| (2)  | Storm tap or Sanitary Tap Fees for 6"  | \$ 2,400.00 |
| (3)  | Storm tap or Sanitary Tap Fees for 8"  | \$ 8,000.00 |
| (4)  | Storm tap or Sanitary Tap Fees for 10"   | \$12,000.00 |
| (5)  | Storm tap or Sanitary Tap Fees for 12"   | \$16,000.00 |
| (6)  | Cash Check or Surety Bonds shall be posted for all opening in the right-of-way as Follows: Earth, Stone, Asphalt, Concrete   | \$ 7,500.00 |
|      | (\$7,500 Cash Check or surety, or such lesser or greater amount, depending on the nature of the project and/or any project bond schedules that are adopted by the Service Department. The amount of type of bond may be determined by the City Administrator or the City Administrator's designee. The Law Director shall approve the form or requirements for such Cash Check or surety bonds any digs in City right-of-way, streets, or alleys.) |             |
| (7)  | Sewer Service Disconnection/Removal Fee  | \$ 500.00   |
| (8)  | Fee for inspection of sewer repairs (private)  | \$ 325.00   |
| (9)  | Readiness to serve capital charge shall be assessed to all accounts  |             |
| (10) | All tap charges and minimum capital fees shall be calculated based on Residential Equivalent Unit (REU) compiled by and approved by City Administration.   |             |
| (11) | Inspection fees shall be determined based upon the actual allocated cost of the project. Administrator can authorize a credit of tap fees and/or capital costs for economic development.   |             |

(M) Tampering with water meter

- (1) No person shall tamper, or cause or knowingly permit the tampering of, any component of a Division of Water meter or metering system, including but not limited to:
- (a) Breaking the seal on a water meter or bypass valve;
  - (b) Removing a water meter from the meter setting;
  - (c) Installing an unapproved bypass around the meter, or drawing water before the meter;
  - (d) Damaging the water meter or related components;
  - (e) Reversing the water meter;
  - (f) Removing the meter register;
  - (g) Causing the meter register to not register or to under register;
  - (h) Cutting or disconnecting the wire between the meter and the endpoint;
  - (i) Removing or damaging the endpoint;
  - (j) Opening the curb stop or other meter bypass valve or other Division of Water control valve that the Division of Water has shut off, without the Division of Water's prior authorization;
  - (k) Using water from a hydrant or other unmetered part of water system without the Division of Water's prior authorization, except that municipal firefighting and service department use are allowed uses not requiring pre-authorization;
  - (l) Using water from a private fireline for other than firefighting and testing

- purposes; or
- (m) Improperly tapping or tying into an existing water main or service connection.
- (2) Any person found by the Division of Water to have violated any of the items listed above in addition to criminal charges, shall be subject to any or all of the following fees:

Tampering:	Residential	Commercial
First incident	\$1,000.00	\$2,500.00
Second incident	\$2,500.00	\$5,000.00
Each incident thereafter	\$4,000.00	\$10,000.00

- (a) The labor and material costs to repair any damaged equipment;
- (b) The payment of the cost of twice the estimated amount of water which has not been registered because of tampering with a System, billed at the applicable rate; and
- (c) Shutting or re-shutting off of water service in accordance with this schedule
- (d) The total amounts calculated will be added to the utility bill, subject to penalty if not paid by due date, shut-off for nonpayment and subject to a lien placed on the property. Water service will not be restored until the balance is paid in full.

SECTION 2. Prior Ordinances adopting the Rates and Fees as set forth herein that are not in conflict with this Ordinance or are not modified herein are readopted as part of this Ordinance.

SECTION 3. That all prior Ordinances, including Ordinance 031-2022, and any other resolution, rule or schedules of rates and fees in conflict with the provisions of this Ordinance are hereby repealed and the fees and other requirements set forth herein shall control over any conflicting Ordinance, resolution, rule, or fee schedule.

SECTION 4. Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency is that it is necessary for the immediate update of rates and fees to reflect the actual costs to the City for the costs of supplies and labor to the City, to be in compliance with rules and to meet fiscal requirements, therefore, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter and Section 121.22 of the Revised Code of Ohio. This Ordinance shall go into effect at the earliest time allowed by the Maumee Charter.

Motion to declare an Emergency: Seconded:

Yeas \_\_\_\_ Nays \_\_\_\_

Motion to Pass: Seconded:

Yeas \_\_\_\_ Nays \_\_\_\_

Passed May 6, 2024

---

Mayor.



ATTEST:

---

Municipal Clerk.

APPROVED AS TO FORM:

---

Law Director

ORDINANCE NO. 014- 2024

AN ORDINANCE AMENDING RATES AND FEES INCLUDING ORDINANCE 031-2022, AND TO ADOPT RATES AND FEES FOR BUSINESS LICENSE FEES, REGISTRATION FEES, PERMIT FEES, CEMETERY FEES, EMS CHARGES, RECREATIONAL FEES , THEATER RENTAL FEES AND OTHER RELATED RATES AND FEES AND DECLARING AN EMERGENCY.

WHEREAS, the Rates, Fees and Charges set forth in below need to be updated new fees, to reflect increased costs related to various permits and other city provided services ;  
WHEREAS, the Finance Committee has reviewed the changes to the rates and fee schedule set forth herein and has recommended it adoption by City Council;  
WHEREAS it is necessary to immediately update these rates and fees.  
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. Council hereby finds and determines that it is immediately necessary to amend Section Ordinance 031-2022, and any other ordinance or fee schedule which has adopted the rates and fees set forth herein, and adopts the Rates and Fees set forth below, and makes the modifications set forth herein to the Maumee Rates and Fee Schedule:

**SECTION I. BUSINESS LICENSE FEES.**

Fees for licenses required by ordinance for the conduct of certain businesses within the City shall be as follows:

A	Annual Alarm dealer's license	\$ 120.00
B	Food Truck vendor's license (annual)	\$ 125.00
C	Ice cream vendor's license (annual)	
	For each motor vehicle	\$75.00
	For each non-motorized vehicle	\$50.00
D	Public fireworks exhibition permit (per exhibition)	\$ 50.00
E	Vendor's license 30-day permit	\$ 25.00
F	Sweepstake Terminal Café license (annual)	\$10,000
G	Computerized Sweepstake Device license (per device, annual)	\$500.00
H	Replacement license for (E) or (F) above (per replacement)	\$100.00
I	Annual Hotel inspection (1137.02(J))	
	Per Extended stay room	\$35.00
	Per Standard room	\$25.00

**SECTION II. REGISTRATION FEES FOR SKILLED TRADESMEN (Licensed by/as required by the State of Ohio).**

Fees for registration required by ordinance for the performance of work within the City by certain skilled tradesmen shall be as follows:

(A) Contractor Registration and Renewal Fees.

Fees for alarm, electrical, plumbing, steamfitter, heating and air conditioning, refrigeration, and fire suppression system contractors shall be as follows:

- |     |                             |           |
|-----|-----------------------------|-----------|
| (1) | Original registration       | \$ 150.00 |
| (2) | Annual registration renewal | \$ 75.00  |

(B) Journeyman Registration and Renewal Fees.

Fees for electrical, plumbing, steamfitter, heating and air conditioning, refrigeration, and fire suppression system journeymen shall be as follows:

(1)	Original Registration	\$	50.00
(2)	Annual Registration renewal	\$	30.00

**SECTION III. REGISTRATION FEES FOR APPRENTICES AND CONTRACTORS.**

Registration fees for apprentices and for contractors, as required by Section 1305.01(f), of the Maumee Revised Code, shall be as set forth below:

(A) Apprentice registration fees.

Original registration fees and annual registration renewal fees for electrical, plumbing, heating and air conditioning, steam fitter, refrigeration, and fire suppression system apprentices shall be as follows:

(1)	Original registration	\$	20.00
(2)	Annual registration renewal	\$	20.00

(B) Contractor registration fees.

Original and annual registration renewal fees for certain specified contractors shall be as follows:

(1)	Utility Contractors (Non-ROW)		
	(a) Original registration	\$	175.00
	(b) Annual registration renewal	\$	100.00
(2)	Sign Contractors		
	(a) Original registration	\$	175.00
	(b) Annual registration renewal	\$	100.00
(3)	Concrete		
	(a) Original registration	\$	175.00
	(b) Annual registration renewal	\$	100.00

(C) Contractor Registration fees - Other.

Original and annual renewal fees for all contractors who are not otherwise specified in this Section III, and who are not subject to the registration fees set forth above in Section II of this Schedule, shall be as follows:

(1)	Original registration	\$	150.00
(2)	Annual registration renewal	\$	75.00

(D) Right-of-Way Contractors

(1)	Original registration	\$	250.00
(2)	Annual registration renewal	\$	250.00

**SECTION IV. RESIDENTIAL BUILDING PERMIT and Inspection FEES.**

Fees for building permits required by ordinance shall be as follows:

(A) One, two, and three family dwellings.

New construction and remodeling including accessory buildings and structures:

(1)	Building Permit:		
	New construction, additions, alterations, accessory buildings and decks: (fees based on gross floor area including garage and basement.)		
	(a) Base fee plus .25 per square feet	\$	75.00
	(b) Plan review fee	\$	75.00
	(c) Plan re-submittal examination fee	\$	100.00
	(d) Certificate of Occupancy (Temporary or Final)	\$	75.00 each
	(e) Foundation only	\$	150.00
(2)	Partial Removal and Demolition Permit:	\$	175.00
	Full Structure Removal	\$	250.00
(3)	Electrical Permit:		
	The cost shall be based upon the following:		
	(a) Temporary service (per pole)	\$	50.00
	(b) New dwelling (per unit)	\$	125.00

		Plus .10 per amp
	(c) All electric unit (per unit)	\$ 120.00
		Plus .10 per amp
	(d) Service change:	
	up to 100 amp	\$ 75.00
		Plus .05 per amp
	101 and greater	\$ 75.00
		Plus .20 per amp
	(e) Alterations (other than service change)	\$ 75.00
	(f) Furnace and air conditioning circuit	\$ 75.00
	(g) Residential Generator	\$ 75.00
		Plus gas piping fee
	(h) Edison release	\$ 75.00
(4)	Plumbing Permit:	
	The cost shall be based upon the following:	
	(a) New dwelling (per unit)	\$ 75.00
	Plus add per fixture	\$ 10.00
	(b) Underground only (per unit)	\$ 75.00
	(c) Alterations and fixture replacement (per unit)	\$ 75.00
	Plus per fixture	\$ 10.00
	(d) Hot water heater (per unit)	\$ 75.00
	(e) Hydronic boiler (per unit)	\$ 75.00
	(f) Irrigation Meter Plumbing	\$ 125.00
	(g) Sanitary Sewer (requires pressure test by contractor)	
	and Storm Sewer Inspection each	\$ 300.00
	(h) Water Main Supply Test	\$ 300.00
(5)	Heating and Air Conditioner Permit:	
	The cost shall be based upon the following:	
	(a) Forced air furnace base (per unit)	\$ 125.00
	Includes one HVAC, air conditioner and ductwork	
	(b) Furnace replacement (per unit)	\$ 75.00
	(c) Air conditioning only (per unit)	\$ 75.00
	(d) All other heating systems (per unit)	\$ 75.00
	(e) Gas piping	\$ 100.00
(6)	Sidewalk and Driveway Permit:	
	The cost shall be based upon the following:	
	(a) Sidewalks involving less than 40 square feet	
	of construction or reconstruction	\$ 25.00
	(b) Sidewalks and driveways involving more than 40 square	
	feet of construction or reconstruction	\$ 50.00
	(c) Cutting or dropping of curbs	\$ 50.00
	Plus add per each lineal foot	\$ 2.00
(7)	Roofing Permit base plus \$5 per square roofing material	\$ 75.00
(8)	Siding Permit base	\$ 100.00
(9)	Fireplace Permit	\$ 100.00
(10)	Exterior window and doors base plus \$5 per opening	\$ 75.00
(11)	Re-inspection Fees:	
	(a) First re-inspection	\$ 75.00
	(b) Second re-inspection	\$ 100.00
	(c) Third re-inspection	\$ 200.00
(12)	Stop Work Orders (per calendar year):	
	(a) First order	\$ 500.00*

- (b) Second order \$ 100.00\*
- (c) Third order \$ 2,000.00\*

\* Plus double permit fee with max. fee of \$4,000.00

- (13) Extension for Building Permits \$ 200.00  
Ten (10) day written request before expiration of permit.  
Six (6) month extension-

(14) The City of Maumee requires architectural approval prior to commencement of any exterior changes including painting, windows, doors, roofing, trim, fencing, additions, and concrete or asphalt work. Please check with the inspection department before commencing with work to verify if your home or property is located within a designated review district zone.

(B) In addition to the fees stated above, each permit application shall be charged an additional fee in an amount equal to any surcharges on permit fees, which are imposed by the laws of the State of Ohio. (At the time of the passage of this ordinance, the State has imposed a 1% surcharge on all the fees of this section.)

**SECTION V. COMMERCIAL, INDUSTRIAL, OR RESIDENTIAL MULTI-FAMILY PERMIT FEES.**

Fees for building permits required by ordinance shall be as follows:

(A) Construction fees:

		Base	Per square foot
(1)	Plan review and base permit fee:	\$200	
	Up to 4,000-8,000 sq ft, add base, plus:	\$300	.20
	8,001-11,999 sq ft, add base, plus:	\$400	.20
	12,000-25,000 sq ft, add base, plus:	\$1300	.20
	25,001-50,000 sq ft, add base, plus:	\$1500	.18
	50,001-75,000 sq. ft. add base, plus:	\$1800	.18
	75,001-100,000 sq. ft, add base, plus:	\$2,200	.18
	100,001+ sq. ft, add base, plus:	\$2,300	.18

- (2) Mechanical plan review and permit fee \$ 175.00  
plus each 100 square foot of area \$ 4.00
- (3) Electrical plan review and permit fee \$ 175.00  
plus each 100 square foot of floor area \$ 4.00  
New service or service change – per amp \$ .50  
Underground or floor slab installation only \$ 75.00
- (4) Temporary electrical pole (up to 200 amp) \$ 100.00
- (5) Plumbing plan review and permit fee \$ 175.00  
plus each fixture with trap \$ 10.00  
Underground \$ 75.00
- (6) Automatic sprinkler and other fire suppression systems \$ 150.00  
(all suppressed areas)per each 100 square feet of floor area \$ 4.00
- (7) Kitchen hood suppression systems  
(a) Type I \$ 150.00  
(b) Type II \$ 100.00  
(c) Other systems, Haz hoods \$ 225.00
- (8) Generators \$ 200.00
- (9) Fire Pumps \$ 200.00
- (10) Refrigeration (0 to 5 tons) \$ 100.00  
plus \$20.00 per 5 ton portion over first 5 ton
- (11) Gas piping \$ 100.00  
plus \$10.00 for every appliance/connection over three

(12)	Industrialized unit plans	\$ 150.00
	plus each 100 square foot of floor area	\$ 1.35
(13)	Alarm system	\$ 75.00
	Plus per each device	\$ 5.00
(14)	Sanitary sewer (requires pressure test by contractor)	\$ 300.00
(15)	Storm sewer	\$ 300.00
(16)	Storm Water Plan review	\$ 600.00
(17)	Water Main Supply Test	\$ 300.00
(18)	Foundation plan review and permit	\$ 150.00
(19)	Fences	
	(a) 0-100 lineal feet	\$ 80.00
	(b) Each additional lineal feet	\$ .50
(20)	Sidewalks, driveways, and parking lots	
	(a) Sidewalks less than 40 square feet of construction per property	\$ 15.00
	(b) Sidewalks and Driveways 40 or more square feet of construction per property	\$ 75.00
	(c) Cutting of curbs or curbing plus, per each lineal foot	\$ 75.00 \$ 2.00
(21)	Plan re-review fee	\$ 100.00/hr
(22)	Stop Work Orders (per calendar year):	
	(a) First order	\$ 500.00*
	(b) Second order	\$ 1000.00*
	(c) Third order	\$ 2000.00*
	* plus double permit fee with max. fee of \$4,000.00	
(23)	Re-Inspection Fees:	
	(a) First re-inspection	\$ 75.00
	(b) Second re-inspection	\$ 125.00
	(c) Third re-inspection	\$ 175.00
(24)	Roof Top Solar Array:	
	(a) Roof Top solar array projects. Base fee plus price per sq. ft.	
	1. Project 0 to 5,000 sq. ft.	\$ 150.00 Plus .15 per sq. ft.
	2. Project 5,001 to 10,000 sq. ft.	\$ 300.00 Plus .07 per sq. ft.
	3. Project 10,001 and above	\$ 600.00 Plus .04 per sq. ft.
(25)	Contractor Utility ROW	\$250.00 Plus \$.10/ft

(C) Minor Work.

Minor work consists of minor construction, minor additions or replacements of equipment, or other minor alterations requiring a permit fee and inspection, including but not limited to moving non-bearing walls; changing required exits or exit corridors; adding up to 5 circuits; replacing up to 2 plumbing fixtures; relocation of furnace.

Inspection and permit fee \$ 300.00\*

\*If additional review is needed, fee may increase.

(D) Occupancy Permits

An occupancy permit shall be required for new and existing industrial and commercial buildings when any change of occupancy occurs or building alteration. An occupancy inspection shall be requested by the occupant after the completion of an occupancy permit application and the payment of a fee of \$250.00 each (Temporary or Final). Fee required if change in ownership and all non-owner occupied residential buildings. Must also complete non-owner occupied residential



registration if applicable.

(E) State Surcharge Fee.

In addition to those fees stated above, each permit applicant shall also be charged an additional fee in an amount equal to any surcharges on permit fees that are imposed by the laws of the State of Ohio. (At the time of the passage of this ordinance, the State has imposed a 3% surcharge on all the fees of this section.)

(F) EPA Compliance Fee and Inspection (One acre sites or larger) \$ 250.00  
Per inspection

(G) Street Cleaning Deposit (per 905.16).

Whenever a permit for a new building or an addition to an existing building is issued, or a deposit is made for the inspection of the improvements for a subdivision, the applicant for such building permit or developer of such subdivision shall pay to the Division of Inspection a deposit of five hundred dollars (\$500.00) for residential developments which may include single family, duplex and triplex units and an additional charge of \$150 per cleaning;, two thousand five hundred dollars (\$2,500.00) deposit for Commercial property or three thousand dollars (\$3,000.00) for an apartment complex for street cleaning costs and an additional charge of \$350 per cleaning. The Street Cleaning deposit shall be governed by the requirements of Maumee Municipal Code section 905.16.

(H) Mailing Fees

Small Residential Plan	\$ 25.00
Commercial Small	\$ 50.00
Commercial Large	\$ 100.00
Large Residential Plans	\$ 150.00

(I) Demolition Permit plus .15/per sq ft and actual cost of testing \$ 400.00

(J) Extension for Building Permits \$ 250.00

Ten (10) day written request before expiration of permit.

Six (6) month extension.

**SECTION VI. REQUIRED INSPECTIONS, REINSPECTIONS, AND OTHER SERVICES**

(A) Re-inspections.

For each re-inspection or extra trip in excess of those customarily required, which is necessitated by faulty or incomplete work, the provision of an incorrect address, the failure of a permit holder or his agents to keep a scheduled appointment, or other similar negligent conduct of the permit holder or his agents, then a fee of \$200.00 for a first re-inspection; \$275.00 for a second re-inspection; or \$350.00 for a third re-inspection shall be paid for each such re-inspection or extra trip prior to the performance of such re-inspection or extra trip.

(B) Inspections Outside Normal Business Hours.

(1) For all inspections (except water, sanitary and storm) which a permit holder or his agents request to be performed outside normal City business hours (8:30 a.m. to 4:00 p.m. Monday through Friday, excluding holidays), an additional minimum fee of \$325.00 shall be charged for all such inspections. If the time required to perform such inspection exceeds two hours, then an additional fee of \$100.00 per hour shall be charged for each hour or fraction thereof in excess of two hours.

(2) For water, sanitary and/or storm inspections which a permit holder or his agents request to be performed outside normal working hours (7:00 a.m. to 2:00 p.m. Monday through Friday, excluding holidays), an additional minimum fee of \$325.00 shall be charged for all such inspections. If the time required to perform such inspection exceeds three hours, then an additional fee of \$150.00 per hour shall be charged for each hour or fraction thereof in excess of three hours.

(3) All inspections to be performed outside normal business hours shall be requested

in writing and given to the Division of Inspection at least forty-eight hours prior to the time the requested inspection is to be performed.

(C) State Surcharge Fee.

In addition to those fees stated above, each permit holder shall also be charged an additional fee in an amount equal to any surcharges on inspection fees which are imposed by the laws of the State of Ohio. (At the time of the passage of this ordinance, the State has imposed a 3% surcharge on all the fees of this section.)

(D) Up to (5) approved inspections per permit allowed. After (5) inspections, a \$75.00 fee per inspection will be imposed. Does not include re-inspection fees.

(E) Non-owner occupied residential registration \$20 per unit, every four (4) years

**SECTION VII. SIGN AND STREET BANNER PERMITS.**

Fees for permits for signs and street banners shall be computed on the square footage of the surface area of the sign or banner face and shall be as follows:

(A)	Signs from 0 sq. ft. to 50 sq. ft.	\$ 80.00
(B)	Signs from 51 sq. ft. to 100 sq. ft.	\$ 160.00
(C)	Signs greater than 100 sq. ft.	\$ 1.60
		Per sq. ft.
(D)	Public right-of-way banner permit – 3 week maximum (Uptown City parking lot only)	\$ 75.00
(E)	Temporary Banner (30 days)	\$ 55.00
(F)	Foundation permit for signs greater than 6 feet in height	\$ 160.00
(G)	Application re-submit fee	\$ 50.00

**SECTION VIII. ZONING PERMITS AND FEES.**

Zoning permits and fees may be charged a rate of \$160.00 per hour for each City of Maumee employee required to review each application, complete any and all necessary inspections, and/or prepare and present an application to the Design review Board, Board of Zoning Appeals, Planning Commission and City Council (if required), plus the actual cost of any outside consultant or expert hired by the City of Maumee to review an application or complete an inspection (if required), plus the actual cost of all required notices prior to holding a hearing on an application (if required), or the following minimum fees, whichever is greater. Partial hours shall be charged to the next 15 minute increment. An application shall be considered incomplete if the following minimum fees are not paid at the time of initial submittal.

(A)	Application or Petition for amendment, supplement, or change of Zoning map or regulations	\$ 500.00
(B)	Application for conditional use or special use permit:	\$ 500.00
(C)	Application for Planned Unit Development, Site Plan Review (including Public Service/Utilities only), Preliminary Plat (includes Final Plat), and Subdivision review:	
	(1) Up to 1 acre	\$ 1,000.00
	(2) One to ten acres	\$ 1,500.00
	(3) Ten acres or more	\$ 3,000.00
(D)	Zoning Permit (not otherwise specified by fee schedule):	
	Residential	\$ 100.00
	Commercial	\$ 200.00
(E)	Zoning Certificate of Verification per parcel	\$ 200.00
	(1) Additional hour, per employee	\$ 250.00
(F)	Application Fee to Board of Zoning Appeals:	
	Residential	\$ 400.00
		Plus \$50 each additional variance in same application
	Commercial	\$ 750.00

Per Zoning Appeal Request Plus  
\$100 each additional variance  
request in same application

- (G) Application Fee to Appeal to the Board of Building Appeals \$ 500.00
- (H) Application for an amendment to a special use permit, site plan review, conditional use permit, and/or permit for a planned unit development:
  - Minor \$ 150.00
  - Major same as in (C) above

\*The Urban Planning Manager shall determine if an amendment is major or minor by applying the applicable section(s) of the Maumee Codified Ordinance.

- (I) Fence Permit:
  - The Cost shall be based upon the following:
    - Up to 100 lineal feet \$ 80.00
    - Each lineal foot over 100 \$ .50\*
    - \*Per foot
- (J) Detached decks and accessory buildings excluded from building code \$ 150.00
- (K) Pool -above ground 24" deep or more \$ 160.00
  - Pool -inground \$ 350.00
- (L) Application re-submit fee \$ 50.00
- (M) Stop Work Orders (per calendar year) Sections VII and VIII:(Owner occupied & doing work)
  - (1) First Order \$ 500.00\*
  - (2) Second Order \$ 1000.00\*
  - (3) Third Order \$ 2000.00\*
  - \*Plus double the permit fee up to max \$1,000.00
- (N) Other than Owner Occupied Structure-Stop work order
  - (1) First Order \$ 500.00\*
  - (2) Second order \$ 1,000.00\*
  - (3) Third order \$ 2000.00\*
  - \*Plus double the permit fee up to max \$4,000.00

#### **SECTION IX. PETITIONS AND APPLICATIONS.**

A fee of \$50.00 plus cost of survey shall accompany petitions and applications for:

- (A) Settlement of boundary lines between private and municipal property.
- (B) Grant of a franchise, license, or privilege on any public right of way or ground. \$ 950.00
- (C) Anything other than zoning, special use, planned unit development, or a modification thereof, such as lot splits. \$ 150.00

#### **SECTION X. STREET VACATION FEE.**

The fee for the vacation of a street, alley, or public way, in addition to deposits and costs, shall be fifty cents (\$.50) for each square foot of property vacated.

#### **SECTION XI. ECONOMIC OR INDUSTRIAL DEVELOPMENT BOND ISSUANCE FEES.**

Fees required for the issuance of economic or industrial development bonds shall be as follows:

- (A) At the time of application, a sum equivalent to one-quarter of one percent (.25%) of the proposed bond issue; and
- (B) Prior to the execution of any and all documents related to final passage of bond legislation, an additional sum equivalent to one-eighth of one percent (.125%) of the bond issue; Provided, however, that in no event shall the total fee exceed one-half of one percent (.50%) of the total amount of the bond issue.
- (C) Cost of bond council fee
- (D) Annual CRA or TIF monitoring fee equal to 1% of the benefit received, not to exceed \$2,500

**SECTION XIV. CEMETERY AND BURIAL CHARGES.**

(A) Lots.

Lots at Riverside Cemetery shall be sold at the following prices:

(1) <u>Original Plat.</u>	<u>Resident</u>	<u>Nonresident</u>
(a) Lot (four graves)	\$ 2,000.00	\$ 4,000.00
(b) Half lot (two graves)	\$ 1,200.00	\$ 2,600.00
(c) Single grave	\$ 600.00	\$ 2,000.00
(2) <u>Memorial Plat I.</u>		
(a) Lot (four graves)	\$ 2,400.00	No Sale
(b) Half Lot (two graves)	\$ 1,400.00	No Sale

(E) Service Charges.

The services specified in this section shall be furnished at Riverside Cemetery upon payment of the charges specified below:

(1) <u>Burials.</u>	<u>Resident</u>	<u>Nonresident</u>
Weekdays (8:30 am-1:30 pm)	\$ 800.00	\$ 1600.00
Saturdays (and weekdays after 1:30 pm)	\$ 1000.00	\$ 2000.00
Holidays or Sundays	\$ 1000.00	\$ 2000.00
(2) <u>Removals.</u>		
(Will be performed only on non-holiday weekdays.) Actual costs if outsourced plus:	\$ 1,200.00	\$2,400.00

(3) Other Burials.

(Includes burial of urn or box of ashes, stillborns, infants of less than one year of age and amputated limbs.)

	<u>Resident</u>	<u>Non-Resident</u>
Weekday (8:30 am – 1:30 pm)	\$ 250.00	\$ 600.00
Saturdays (& weekdays after 1:30 pm)	\$ 350.00	\$ 650.00
Holidays or Sundays	\$ 450.00	\$ 800.00

(C) Payment for indigent burial.

The following sums may be authorized for services rendered by funeral directors to bury indigent dead residents of the City:

(1) Adult person (each)	\$ 600.00
(2) Child under twelve years of age (each)	\$ 400.00
(3) Still-birth funeral	\$ 300.00

(D) Footers (marker foundations).

The charge for footers for markers, monuments, slants, and bases shall be \$60.00 per square foot for 4" slab. The footer will include a three (3) inch trim edge for mowing.

(E) Transfer fee for resident to non-resident will equal the difference listed above

**SECTION XV. AMBULANCE AND EMERGENCY MEDICAL SERVICES RATES.**

The rates for the use of the ambulance and emergency medical service of the City shall be as follows:

(A) Maumee Residents-Basic Life Support.

(1) Emergency ambulance transportation service for one patient to Hospital	\$ 674.34
(2) Emergency ambulance transportation service per person for two patients in same ambulance to Hospital	\$ 674.34
(3) Emergency ambulance transportation service per person for more than two patients in the same ambulance to Hospital	\$ 674.34
(4) In addition to the above, mileage shall be charged for	

transportation of patients to hospitals  
Per mile (one way) \$ 15.42

(B) Non-Resident-Basic Life Support.

(1) Emergency ambulance transportation service for one patient to Hospital \$753.82

(2) Emergency ambulance transportation service per person for two patients in same ambulance to Hospital \$753.82

(3) Emergency ambulance transportation service per person for more than two patients in the same ambulance \$753.82

(4) In addition to the above, mileage shall be charged for transportation of patients to hospitals at the following rate: Per mile (one-way) \$ 15.42

(5) Scheduled non-emergency invalid, sick, transfer, or hospital test transportation service shall be discontinued unless no other service provider is available, in which case the above rates shall apply.

(C) Resident or Non-Resident Advanced Life Support.

Advanced life support run, per person \$876.54

(D) There shall be no charge for emergency medical treatment.

**SECTION XVI. FIRE AND SAFETY FEES AND RATES.**

(A) Annual Fire Inspections.

Fees for annual fire inspections and permits shall be as follows:

(1) Vehicle or marine filling or service stations \$ 60.00

(2) Premises for storage of motor fuels \$ 60.00

(3) Paint stores \$ 60.00

(4) Paint factories \$ 100.00\*

\*Per hr/per inspector/minimum

(5) Commercial spray painting operations \$ 100.00\*

\*Per hr/per inspector/minimum

(6) Auto repair garages \$ 100.00\*

\*Per hr/per inspector/minimum

(7) Sign shops and silk screen operations \$ 60.00

(8) Chemical Manufacturing and storage facilities \$ 150.00\*

\*Per hr/per inspector/minimum

(9) Premises storing liquefied petroleum gas in containers:

(a) Capacity in excess of 30 gallons up to 60 gallons \$ 100.00

(b) Capacity in excess of 60 gallons \$ 115.00

(10) Fire extinguisher or systems establishment \$ 60.00

(11) Fireworks establishment \$ 250.00

(12) Establishment using tent or air supported structure \$ 150.00

(13) Permit for storage and/or retail display of Level 2 & 3 aerosol products exceeding 500 pounds \$ 100.00

(14) Inspection for day care or foster home \$ 100.00

(15) Battery systems in excess of 50 gallons \$ 60.00

(16) Compressed gas amounts exceeding:

(a) Corrosive-200 cubic feet \$ 60.00

(b)	Flammable (except cryogenic fluids and liquefied petroleum gasses)-200 cubic feet	\$ 60.00
(c)	Highly toxic – any amount	\$ 60.00
(d)	Inert & simple asphyxiant-6,000 cubic feet	\$ 60.00
(e)	Oxidizing, including oxygen-504 cubic feet	\$ 60.00
(f)	Toxic – any amount	\$ 60.00
(17)	Explosives – any amount	\$ 120.00
(18)	HPM facilities	\$ 120.00
(19)	Liquid or gas-fueled vehicles or equipment in an assembly building	\$ 60.00*
		*Per vehicle
(20)	Miscellaneous combustible storage	\$ 60.00
(21)	Pyrotechnic special effects material	\$ 60.00
(22)	Spraying or dipping	\$ 100.00*
		*Per hr minimum
(23)	Storage of scrap tires and tire by-products	\$ 750.00
(24)	Temporary membrane structure, tents & canopies	
	(a) Tents & membrane structures in excess of 400 sq. ft.	\$ 60.00
	(b) Canopies in excess of 400 sq. ft.	\$ 60.00
(25)	Flammable or combustible liquid tank (above-ground)	\$ 60.00
(26)	Fireworks Exhibition Permit	\$ 60.00
(27)	Re-inspections	\$ 100.00

For each re-inspection or extra trip in excess of those customarily required, which is necessitated by faulty or incomplete work, the failure of a permit holder or his agents to keep a scheduled appointment, or other similar negligent conduct of the permit holder or his agents, then a fee of \$65.00 for a first re-inspection; \$75.00 for a second re-inspection; or \$150.00 for a third re-inspection shall be paid for each such re-inspection or extra trip prior to the performance of such re-inspection or extra trip.

(C) False Alarm Fees.

Owners of alarm systems shall pay a fee for false alarms as follows:

(1)	2nd false alarm in one calendar month	\$ 70.00
(2)	3rd or more false alarm in one calendar month (per alarm)	\$ 95.00
(D)	Per hour fee for <u>attendance</u> of a certified fire safety inspector at a public assembly or gathering	\$ 100.00

**SECTION XVII. BICYCLE LICENSES.**

Bicycle Licenses and Registration. There shall be no fees charged for the registration of a bicycle or for a license to operate a bicycle by the City of Maumee.

**SECTION XVIII. ANIMAL IMPOUNDMENT FEES.**

Impoundment and pick-up fees shall be assessed for impounded animals as follows:

(A)	Pick-up fee.	\$ 50.00
(B)	Impoundment fee (after first 24 hours).	\$ 25.00*
		*Per day

The number of offenses shall be determined under Chapter 505 of the Maumee Revised Code. Any portion of a calendar day shall be counted as one day in computing charges for impound fees.

**SECTION XIX. DIVISION OF POLICE MISCELLANEOUS FEES.**

(A) Fees and charges in the Division of Police for fingerprinting and criminal record checks shall be as follows:

(1)	Manual fingerprints 2 cards Resident (those who work within the City limits)	\$ 35.00
-----	---	----------

	Non-Resident	\$	50.00
(2)	BCI record check	\$	65.00
(3)	FBI record check	\$	65.00
(4)	Combined BCI/FBI record check	\$	80.00
(5)	Each additional fingerprint card	\$	5.00
(B)	Fees for participation in the Safety City Program shall be as follows:		
(1)	Resident of Maumee School District enrollment charge each child	\$	30.00
(2)	Nonresident of Maumee School District enrollment charge each child	\$	40.00
(C)	Fee for participation in Citizens Police Academy - Resident	\$	30.00
	- Non-Resident	\$	40.00

**SECTION XX. TOWING AND STORAGE CHARGES- See ORD. 087-2020**

**SECTION XXI. PUBLIC RECORDS.**

- (A) Photocopies of documents shall be provided at the following charges:
- |                                      |                              |                   |
|--------------------------------------|------------------------------|-------------------|
| 8 ½ x 11 or 14                       | 1 <sup>st</sup> four pages * | - no charge       |
|                                      | Additional pages             | - 5¢ per page     |
| 11x17 copies                         |                              | - 10¢ per page    |
| 8 ½ x 11 or 14                       | Color Copies                 | - 25¢ per page    |
| 11 x 17                              | Color Copies                 | - 50¢ per page    |
| Larger (Blueprint or Plotter copies) |                              | - \$1.00 per page |
- Records provided in other media (i.e., audiotape, videotape, CD, DVD, photographs, floppy disc, etc.) – charged at actual cost for materials, fees, and charges incurred by the City, if any.
- \* “No charge” copies are limited to one document in any one day. Additional documents requested in one day do not qualify for a “no charge” copy.
- (B) Municipal Code of Ordinances:
- |     |                                    |    |        |
|-----|------------------------------------|----|--------|
| (1) | Complete code book                 | \$ | 200.00 |
| (2) | Updates to complete code           | \$ | 60.00  |
| (3) | Part 11 “Planning and Zoning Code” | \$ | 60.00  |
| (4) | Part 13 – “Building Code”          | \$ | 60.00  |
- (C) Comprehensive Annual Financial Report (CAFR) (available on website)
- |  |    |    |       |
|--|----|----|-------|
|  | \$ | 40 | 24.00 |
|--|----|----|-------|

**SECTION XXII. SWIMMING POOL FEES.**

Daily Entry Admission	Residents Within corporation limits	Residents in school district (outside of corp. limits)
48 inches and taller	\$10.00	\$15.00
Less than 48 inches	\$5.00	\$15.00

**Daily Guest Pass**

- Residents may purchase a guest pass per school district daily admission rate above

- (A) Pool Memberships-Maumee Corporation or School District Limits Only\*
- |   |    |        |
|---|----|--------|
| Individual Membership                       | \$ | 100.00 |
| Per additional familial relationship member | \$ | 50.00  |



\*No membership refunds due to inclement weather or equipment repair closures

**SECTION XXIII. ROLF PARK FIELDS:**

Softball:

Rental Fees at Rolf Park Softball Fields are based on field usage. Final fees are based on a formula calculated by hours of field use and the number of fields used.

- Tournament fee: the facility is rented for \$100/hour. A field charge of \$30/field/game is also assessed (effective 1/1/25).
- Adult League: \$600
- Youth Recreation League games (non-Maumee teams): \$30 per game; \$50 per doubleheader; \$90 per tripleheader

Soccer:

All non-sanctioned use shall pay the above fees except those uses that are of the general public for non-organized practice, play, or function.

- Practice, \$25
- Per game \$50

**SECTION XXIV. Little League: Gateway, Ford, and Fairfield facility rental:**

All non-sanctioned use shall be subject to fees except those uses that are of the general public for non-organized practice, play, or function. Only fields, restrooms, and bases are included in rental fees. All other use and facilities are excluded.

- Per practice, max 2 hours \$35
- Single game/2.5 hours per game \$75
- Double header/6 hours \$125
- \$25 extra if lights are used at Gateway and Ford Field

**SECTION XXV. MAUMEE INDOOR THEATER FACILITY AND EQUIPMENT RENTAL SCHEDULE**

(A) Facility Rental:

Half Day (4 hour) Private Rentals

	Theater 1	Theater 2	Community Room
Monday-Thursday	\$375	\$300	\$200
Friday-Sunday	\$600	\$400	\$300

\*Additional time may be added at \$50 per hour based on availability

Full Day (8 hour) Private Rentals

	Theater 1	Theater 2	Community Room
Monday-Thursday	\$550	\$450	\$350

Friday-Sunday	\$800	\$650	\$450
---------------	-------	-------	-------

\*Additional time may be added at \$50 per hour based on availability

Theater Weekly Rentals- Sunday to Sunday: Per day

	Theater 1	Theater 2	Community Room*
1-2 Show Weeks per season	\$300	\$200	\$100
3+ Show Weeks per season	\$250	\$150	\$50

\*Congruent with Theater rental

(B) Packages:

Package	Cost	Guests	Time/Day	Concessions
Family Film	\$185	20*	M, T, TH evening	1.25oz popcorn; 16 oz pop
Daytime Special	\$7/person	10**	M, T, TH, F morning	1.25oz popcorn; 16 oz pop
Birthday Party	\$325	40*	Up to 3 hours	1.25oz popcorn
Film Premier	\$700	Theater 1	F or Sat evening Up to 5 hours	Welcome, Film Run, Q/A/Talkback, mics&sounds, pipe & drape station, marquee signage

\*\$7 each additional guest

\*\*Minimum guests, max depends on room capacity

(C) Add-on features

Marquee	\$15
Bundle: Stage Lights, Microphone, Sound System	\$150
Microphones	\$50
Sound System	\$50
Stage Lighting	\$50
Risers/Platforms	\$5 per section
Table Linens	\$6 per linen
Piano	\$25
Pipe & Drape	\$25
Ticket Sales	\$200 or 10% of ticket sales (\$200 min)
Outside food fee	\$75

(D) Daily Admission, Promotions, Concession costs are updated administratively

### Wolcott House

Admissions: \$6.00 Adults; \$5.00 Seniors; \$2.00 Seniors

Church Rental: \$100.00/hour

MVHS Membership Rates: \$25, \$50, \$150; \$250

Antique Show & Sale: Admission \$8.00; Vendor Rental Space: \$150 - \$350

Journal Subscriptions: \$29/year

### SECTION XXVI. BANK TRANSACTIONS

Fees assessed for bank transactions:

(A) Returned check charge	\$ 30.00
(B) ACH debit refused	\$ 30.00

SECTION 2. Prior Ordinances adopting the Rates and Fees as set forth herein that are not in conflict with this Ordinance or are not modified herein are readopted as part of this Ordinance.

SECTION 3. That all prior Ordinances, including Ordinance 031-2022, and any other resolution, rule or schedules of rates and fees in conflict with the provisions of this Ordinance are hereby repealed and the fees and other requirements set forth herein are adopted and shall control over any conflicting Ordinance, resolution, rule, or fee schedule.

SECTION 4. Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency is that it is necessary for the immediate update the fees for the use of the Maumee Pool, the Maumee recreational facilities and fields, to update other rates and fees to reflect the increased costs to the City, and to meet fiscal requirements, therefore, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter and Section 121.22 of the Revised Code of Ohio. This Ordinance shall go into effect at the earliest time allowed by the Maumee Charter.

Motion to declare an Emergency:

Seconded:

Yeas \_\_\_\_ Nays \_\_\_\_

Motion to Pass:

Seconded:

Yeas \_\_\_\_ Nays \_\_\_\_

Passed May 6, 2024

\_\_\_\_\_

Mayor.

ATTEST:

\_\_\_\_\_

Municipal Clerk.

APPROVED AS TO FORM:

\_\_\_\_\_

Law Director