

On Thursday, February 15, 2024 at 4pm, after proper notice was given to the public, the Parks & Recreation Committee held a meeting.

Present at the meeting were Jon Fiscus, committee chair; Josh Harris and Ted Kurt, committee members; Gabe Barrow and Margo Puffenberger, council members; Patrick Burtch, City Administrator; Jennifer Harley, Finance Director; Kasey Van Wormer, Municipal Clerk; Nancy Gagnet, Public Information Officer; Josh Sprow, Police Chief; Sara Eiden, Maumee Indoor Theater manager; Holly Farthing, Rolf Park Pool manager; as well as Maumee residents Andy Ankenbrandt, Andrea Ankenbrandt, Richard Jessie, Dave Poeppelmeier, Ruth Uhl, and Bonnie Zellers.

The first item on the agenda was potentially looking to replace the large “funbrellas” with a more permanent pergola style structure at the pool. The canopy portion of the umbrellas are frequently needing to be replaced and at quite a significant cost. When the frames of the umbrellas become damaged, the cost is even higher. The idea would be to replace the existing umbrellas with permanent pergolas, a few each year, which would require essentially no maintenance unlike the large umbrellas. No action was taken on this item as estimates are still being figured.

The second agenda item was the status of Library Park improvements. Dr. Burtch reported that the federal grant the city had been hoping to receive was not included in the final legislation. Dr. Burtch commented that the improvements to the tennis courts and street/parking improvements to Jackson Street could potentially be included in the 2025 budget independent of any potential park upgrades. Mr. Ankenbrandt expressed his concerns with certain aspects of the proposed changes to the park. Mr. Fiscus noted that the city would gladly have a town hall-style meeting for community input, but as the funding for the park is not secured yet, it would make more sense to have that meeting if and when the project looks as if it will begin to progress forward.

The next item on the agenda was the issue of city-owned field usage. In the past, there have been some instances of community members being told they could not use various fields (to clarify, not from officials of the city). A potential solution to this in the future is to utilize the Rec Desk application to not only allow groups to reserve fields, but to also create a portal that would allow anyone to see when a field is available for use. The suggestion would be to open up the service for the organized groups to reserve fields, and then allow others to reserve fields after that time. Mrs. Harkey commented that the softball fields are currently handled in the fashion and have had few, if any, issues. This idea will continue to be explored, but no action was taken on the item.

The final two items on the agenda were regarding the addition of new dugouts on the back diamond at Ford Field and the addition of a storage shed. Dr. Burtch stated that the shed will have to meet the city’s architectural guidelines and that the concession stand and existing storage shed would also be altered to match the aesthetic of the new storage shed. A timeline has not been set for either of these projects, but they are tentatively included in the 2024 budget.

Mr. Harris moved to adjourn and Mr. Kurt seconded at 4:45pm.



**MEMO TO:** Mayor and City Council  
**FROM:** Patrick Burtch, City Administrator  
**DATE:** February 19, 2024  
**SUBJECT:** Then and now purchase order

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**Recommendation:**

*Authorize a then & now purchase order to Beckett & Raeder in the amount of \$7,585.*

## City of Maumee DEPARTMENTAL REPORT

**MEMO TO:** Patrick Burtch, City Administrator

**FROM:** Jennifer Harkey, Finance Director

**DATE:** 02/19/24

**RECOMMENDATION:** Council authorize a Then & Now Purchase Order to Beckett & Raeder in the amount of \$7,585.

### SUMMARY

Design services from Becket & Raeder were requested to provide design services for illustrative architectural and economic development purposes, they provided the service.

### BUDGETARY CONSIDERATIONS

The cost of the service is available in the appropriation Budget.

### HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The Auditor of State as well as the City of Maumee Procurement Ordinance requires Purchase Orders, with some exceptions, to encumber funds when an obligation is made to expend such funds.

Council authorization is required to approve a then & now purchase order when city funds are obligated that which exceed \$3,000 without a corresponding purchase order.

### POSITIONS

Request Council to authorize a Then & Now Purchase Order.

ORDINANCE NO. 006- 2024

AN ORDINANCE AMENDING SECTION 1315.01 OF THE MAUMEE  
CODIFIED ORDINANCES AND ORDINANCE 194-2017 RELATIVE TO  
THE ADOPTION OF OHIO BUILDING, MECHANICAL, PLUMBING  
AND OTHER CODES AND DECLARING AN EMERGENCY.

WHEREAS, Maumee has previously adopted the Ohio Building Code, the Ohio Mechanical Code, the Ohio Plumbing Codes and other related Codes and the amendments set forth herein are necessary to properly administer said Codes as the Ohio Board of Building Standards recently adopted updated Codes; and

WHEREAS, in order to remain compliant with amendments to Ohio Building Code, the Ohio Mechanical Code, the Ohio Plumbing Codes and other Codes and the most current revisions thereto, these updated Codes should be adopted by the City of Maumee;

WHEREAS, Sections 1315 of the Maumee Codified Ordinances and Ordinance 194-2017, need to be amended in part and repealed in part to reflect these and other changes to these codes, some of which take effect March 1, 2024;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. Ordinance 194-2017 and Section 1315.01 of the Maumee Codified Ordinances be, and the same hereby are amended effective March 1, 2024, as follows:

**1315.01 ADOPTION.**

Pursuant to Ohio law and the Charter of the City of Maumee there is hereby adopted in their entirety by the City of Maumee, the most current editions of the Ohio Building Code (OBC), the Ohio Mechanical Code (OMC), the Ohio Plumbing Codes (OPC) all of which were adopted by the Ohio Board of Building Standards, which also incorporated the International Codes (I-Codes) and the most current additions of Ohio Boiler and Unfired Pressure Vessel Code, and the Ohio Elevator Code and all rules associated with all of these adopted Codes. All of the above referenced codes, rules, terms and provisions are incorporated herein by reference with the same force and effect as though fully set forth herein.

SECTION 2. Section 1315.01 of the Maumee Codified Ordinances and Ordinance 194-2017 be, and the same are hereby amended in part as herein set forth and sections of the Maumee Code in conflict with these updated Codes and Rules are hereby repealed. A complete copy of such code is on file with the clerk for inspection by the public and also on file in the Lucas County law library and that the clerk has copies available for distribution to the public at cost. Free online access to the entire 2024 Ohio Building, Mechanical, Plumbing, and Existing Building Codes with search and copy and paste functionality are available on ICC's Ohio eCode Bookshelf: Ohio Building Codes - ICC Digital Codes ([iccsafe.org](http://iccsafe.org)).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio and the Maumee Charter.

SECTION 4. This Ordinance is hereby declared to be an emergency measure and shall take effect March 1, 2024, and be in full force March 1, 2024. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, and safety in order to remain compliant with amendments to the state codes and to protect the public from the dangers related to improvements made that do not comply with applicable codes and updated codes.

MOTION TO DECLARE AN EMERGENCY:

Second:

Yeas \_\_\_\_\_ Nays \_\_\_\_\_

MOTION TO PASS:

Second:

Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed as an emergency measure: February 19, 2024.

\_\_\_\_\_  
Mayor.

ATTEST:

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Municipal Clerk.

Approved as to form by:

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Law Director