

City of Maumee
Committee of the Whole
Monday, July 06, 2021 at 7:00 pm

President Pauken called the meeting to order.

Mr. MacDonald moved to go into executive session to discuss litigation and personnel matters at 7:24 p.m.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. MacDonald moved to come out of executive session at 8:06 p.m.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

There being no further items for discussion, the meeting was adjourned at 8:06 pm.

MAUMEE CITY COUNCIL
MINUTES
Monday, July 06, 2021 at 8:06 pm

The Council of the City of Maumee, Ohio met on the above date in Council Chambers with the following members present: Tom Wagener, Jr, Gabriel Barrow, Brent Buehrer, Tracey Elmore, James MacDonald, Scott Noonan and Timothy Pauken (7).

Mayor Carr presiding.

Roll Call: Tom Wagener Jr, Gabriel Barrow, Brent Buehrer, Tracey Elmore, James MacDonald, Scott Noonan and Timothy Pauken

Pledge of Allegiance

Mr. MacDonald moved to adopt the agenda.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mrs. Elmore moved to approve the minutes of the regular meeting of June 21, 2021.

Mr. Barrow seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Wagener moved to accept the Petitions and Communications and place on file.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

A. Thank you from Project Iam City of Maumee Scholarship Letter from Sam Ghadban Family.

CONSENT CALENDAR:

A. Approve the purchase of a new camera and access control system from Redshift Technology LLC for the Maumee Indoor Theater in an amount not to exceed \$13,323.00, and to authorize the City Administrator to approve all change orders not to exceed 10% of the total contract amount, and amend the 2021 IT-B Budget and appropriation measure to accommodate said purchase.

B. Approve the purchase of a new camera and access control system from Redshift Technology LLC for the Fire Station in an amount not to exceed \$35,895.00, and to authorize the City Administrator to approve all change orders not to exceed 10% of the total contract amount, and appropriate additional \$895.00 in the B Fund to accommodate said purchase.

C. Authorize retaining Dunright Building Services, Inc. to replace the five (5) front dining room windows at the Maumee Senior Center at the cost of \$11,389.00 and amend the IT-B budget and appropriation measure, and authorize the City Administrator to effectuate the agreement, and approve any additional change orders not to exceed 10% of the total contract amount.

D. Authorize a professional services agreement with the Mannik Smith Group to design a beacons crosswalk on Cass Rd. and Thackeray Rd. in an amount not to exceed \$7,300, to authorize the City Administrator to approve all change orders not to exceed 20% of the total contract amount, and to appropriate the necessary funds from the SCM&R accounts.

E. Authorize a change order for professional services relative to Sewer Class II operator requirements in an amount not to exceed \$26,185.00, amend the 2021 budget and appropriations measure, appropriate the necessary funds, and authorize the City Administrator to approve any additional change orders not to exceed 10% of the total contract amount.

F. Authorize the purchase from Perrysburg Pipe of pipe and related materials for use in the Uptown Waterlines Project in an amount not to exceed \$40,000.00, and amend the 2021 budget and appropriations measure.

G. Retain the services of the JDI Group, Architects and Engineers for Design, Bidding, and Construction Phase Architectural and Engineering for a new bathroom facility at the Wolcott House Heritage Center and further authorize the City Administrator to negotiate and sign the contract/s for services in the amount of \$24,950 plus cost of \$800 per meeting and a 10% contingency based on the original bid pricing.

H. Authorize a contract with Accountemps for temporary Administrative Assistants in the Building & Zoning/Service Department and in the Utility Billing Department, and amend the 2021 budget and appropriations measure.

I. Authorize the purchase of 80 batteries for police portable radios at the sale price of \$122.25 per battery for a total price of \$9,780.00, authorize the City Administrator to approve any additional change orders not to exceed 10% of the total purchase amount, and amend the 2021 budget and appropriations measure.

J. Authorize an agreement with CIVICA CMI, to set up and provide software to transfer ticket data from eCitations into RMS and ODPS, in an amount not to exceed \$10,990.00, and to authorize the City Administrator to approve all change orders not to exceed 10% of the total contract amount, and amend the budget and appropriation measure.

K. Authorize a contract with for improvements to the Elizabeth Street pump station in an amount of \$1,215,196.00, and to authorize the City Administrator to approve all change orders not to exceed 10% of the total contract amount, and amend the budget and appropriate all funds necessary over and above original bid amount for the project.

L. Authorize City Administrator to enter into an agreement for professional services with Mannik & Smith for the purpose of applying for a TMACOG Grant for a Multi-Use Path and ODOT for a Highway Safety Improvement Program Grant in the total amount of \$18,200.00, to augment funding for the Anthony Wayne Trail project, and amend the 2021 budget and appropriations measure.

M. Authorize a contract with Beckett & Raeder Inc., for professional services, architectural engineering and construction engineering of a pavilion on E. Broadway Street in an amount of \$49,643.26, and to authorize the City Administrator to approve all change orders not to exceed 10% of the contract amount, and amend the budget and appropriation measure.

N. Retain the services of the Feller Finch & Associates, of Maumee, Ohio to provide detail design and construction documents to pave the E. Harrison and White Street parking lot along and drive along the river and authorize the City Administrator to negotiate and sign the contract/s for services in the amount of \$16,000 plus cost of bidding, staking, and construction phase engineering, approve any and all change orders not to exceed 10% of the original bid pricing, and amend the 2021 budget and appropriations measure.

O. Authorize the findings and orders negotiated with the United States Environmental Protection Agency for correcting the City's Sanitary overflow.

Mr. Pauken moved to approve the Consent Calendar.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

NEW BUSINESS:

Mr. Buehrer gave the Finance & Water/Sewer Joint Committee Meeting Report.

JOINT FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
WATER AND SEWER COMMITTEE REPORT
June 16, 2021

On June 16th, 2021, at 6:03 p.m. the Finance & Economic Development Committee and Water and Sewer Committee of the Maumee City Council held a joint meeting in the City Council conference room after proper notice given to the public. Present at the Committee meeting were: Brent Buehrer, Chair of the Finance & Economic Committee; Council Committee Members Tracey Elmore, James MacDonald, Scott Noonan, Chair of the Water & Sewer Committee; Council Committee Members Gabe Barrow, James MacDonald, Assistance Finance Director Donna Helle, City Administrator Patrick Burtch and Municipal Clerk Lorrie Parry. Discussed at the Meeting was a continuation of the May 17th, 2021 Finance and Water / Sewer committee meeting addressing the follows:

- City of Maumee Water and Sewer rates
- City of Maumee Schedule rate and fees

The Committee heard revised commentary about water and sewer rates. Mr. Burtch pointed out that there was a slight change in the water and sewer rates for the remaining year of 2021. The sewer rates went up 20-cents per 1,000 gallons from \$11.60 to \$11.80. The water rates went up 10-cents per 1,000 gallons from \$9.95 to \$10.05. The projected city collected dollar amount has not change but rather the new rates are being collected over a 5-month period and not the 6-month period reported out on May 17th, 2021. The compressed time of collection is the reason for the rate change. Also the hiring of a public relation firm to explain the process in front of the new rates were contributing factors. (see attached water and sewer rates dated 08-01-2021)

A motion was made by Finance Chair Brent Buehrer and Seconded by Water and Sewer Chair Scott Noonan to recommend to City council the revision in water and sewer rates. The motion unanimously passed.

Mr. Burtch then spent time explained Schedule of Rates & Fees Amending Section XII and XIII Utility Rates & Fees. It was explained that it had been more than a decade since many of the fees and rates were updated. That shared for the most part this effects the following:

- Water Tap Fees
- Water Meters,
- Open Cut Cash Bonds
- Swimming Pool Water Charges,
- Inspection and Testing of Water Lines.
- Miscellaneous Services
- Sewer Permits

(See attached Schedule of Rates & Fees Amending Section XII and XIII Utility Rates & Fees)

After discussion with the committee and Mr. Burtch a motion was made by Water and Sewer Chair Scott Noonan and seconded by Gabe Barrows to recommend to City council the changes to Schedule of Rates & Fees Amending Section XII and XIII Utility Rates & Fees. The motion unanimously passed.

The committee adjourned at 7:15pm

Respectfully submitted,

	FINANCE & ECONOMIC DEVELOPMENT COMMITTEE	
Brent Buehrer, Chair	Tracey Elmore	James MacDonald
	WATER & SEWER COMMITTEE	
Scott Noonan, Chair	Gabe Barrow	James MacDonald

Mr. Buehrer moved to accept the Finance & Water/Sewer Joint Committee Meeting Report.

Mr. Barrow seconded.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. MacDonald moved to approve Ordinance 027-2021 amending Ordinance 018-2020 Section XII and Section XIII of the Schedule of Rates and Fees in the City of Maumee, Ohio, suspending the rules and declaring an emergency.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Barrow moved to approve Ordinance 028-2021 declaring the necessity to adopt certain rules and regulations necessary for the safety of the citizens of Maumee relative to water and sewer services, suspending the rules and declaring an emergency.

Mrs. Elmore seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Wagener moved to approve Ordinance 029-2021 proposing and providing for the submission to the electors of the City of Maumee, Ohio, at the next General Election on November 2, 2021, certain amendments to the Charter of the City of Maumee, Ohio, in accordance with the recommendations of the Charter Review Advisory Commission, suspending the rules and declaring an emergency.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mrs. Elmore moved to approve Ordinance 030-2021, declaring certain real property surplus and no longer needed for a municipal purpose, authorizing the sale thereof, suspending the rules and declaring an emergency.

Mr. Barrow seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mrs. Elmore moved to approve Ordinance 030-2021, declaring certain real property surplus and no longer needed for a municipal purpose, authorizing the sale thereof, suspending the rules and declaring an emergency.

Mr. Barrow seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Buehrer moved to approve Ordinance 031-2021, amending Ordinance 023-2021 to correct a Scrivener's error, suspending the rules and declaring an emergency.

Mr. Pauken seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Pauken moved to approve Ordinance 032-2021 establishing an Underspeed Vehicle/Golf Cart Inspection Program and setting the fees for said service, suspending the rules and declaring an emergency.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mrs. Elmore moved to approve Ordinance 033-2021 establishing basis for allocation of assessments for costs of lighting the streets and public ways in the City of Maumee, Ohio, suspending the rules and declaring an emergency.

Mr. Barrow seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Pauken moved to approve Resolution 008-2021 declaring the necessity of lighting the streets and public ways of the City of Maumee, Ohio; approving estimated assessments of the property owners' share of the costs and expenses for such street lighting.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Noonan moved to approve the first reading of Ordinance 034-2021 approving the inclusion of Lucas County as a member of the Toledo Area regional Transit Authority without time limit and mandating the removal of the Ad Valorem property taxes currently collected for TARTA funding.

Mrs. Elmore seconded the motion.

Roll call: 6 voting yea, Buehrer voting nay, the Chair declared the motion carried.

Mr. Wagener moved to approve Ordinance 035-2021 amending Ordinance 098-2020, 021-2021, suspending the rules and declaring an emergency.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

CITIZEN COMMENTS

COUNCIL COMMENTS

Legislation was considered at this time.

ORDINANCE NO. 27 – 2021

AMENDING ORDINANCE 018-2020 SECTION XII AND SECTION XIII OF THE SCHEDULE OF RATES AND FEES IN THE CITY OF MAUMEE, OHIO, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. MACDONALD moved the ordinance be passed as an emergency measure. Roll call:, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

Mr. MACDONALD moved the ordinance be placed on its final passage and passed. Roll call: Wagener, Barrow, Buehrer, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 028 – 2021

DECLARING THE NECESSITY TO ADOPT CERTAIN RULES AND REGULATIONS NECESSARY FOR THE SAFETY OF THE CITIZENS OF MAUMEE RELATIVE TO WATER AND SEWER SERVICES, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. BARROW moved the ordinance be passed as an emergency measure. Roll call:, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

Mr. BARROW moved the ordinance be placed on its final passage and passed. Roll call: Wagener, Barrow, Buehrer, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 029 – 2021

PROPOSING AND PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF MAUMEE, OHIO, AT THE NEXT GENERAL ELECTION ON NOVEMBER 2, 2021, CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF

MAUMEE, OHIO, IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE CHARTER REVIEW ADVISORY COMMISSION, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. WAGENER moved the ordinance be passed as an emergency measure. Roll call: Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

Mr. WAGENER moved the ordinance be placed on its final passage and passed. Roll call: Wagener, Barrow, Buehrer, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 030 – 2021

DECLARING CERTAIN REAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR A MUNICIPAL PURPOSE, AUTHORIZING THE SALE THEROF, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mrs. ELMORE moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald and Noonan (7) voting yea; nays, none.

Mrs. ELMORE moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, MacDonald, Noonan and Wagener (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 031 – 2021

AMENDING ORDINANCE NO. 023-2021 TO CORRECT A SCRIVENER'S ERROR, AMENDING THE SALARY/COMPENSATION, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. BUEHRER moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald and Noonan (7) voting yea; nays, none.

Mr. BUEHRER moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 032 – 2021

ESTABLISHING AN UNDERSPEED VEHICLE/GOLF CART INSPECTION PROGRAM AND SETTING THE FEES FOR SAID SERVICE, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. PAUKEN moved the ordinance be passed as an emergency measure. Roll call: Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan and Pauken(7) voting yea; nays, none.

Mr. PAUKEN moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 033 – 2021

AMENDING ORDINANCE 122-1985 AND ESTABLISHING BASIS FOR ALLOCATION OF ASSESSMANTS FOR COSTS OF LIGHTING THE STREETS AND PUBLIC WAYS IN THE CITY OF

MAUMEE, OHIO, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mrs. ELMORE moved the ordinance be passed as an emergency measure. Roll call: Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan and Pauken(7) voting yea; nays, none.

Mrs. ELMORE moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

So the Ordinance was passed.

RESOLUTION NO. 008 – 2021

DECLARING THE NECESSITY OF LIGHTING THE STREETS AND PUBLIC WAYS OF THE CITY OF MAUMEE, OHIO; APPROVING ESTIMATED ASSESSMENTS OF THE PROPERTY OWNERS' SHARE OF THE COSTS AND EXPENSES FOR SUCH STREET LIGHTING.

The Resolution was read by title only.

Mr. PAUKEN moved the resolution be placed on its final passage and passed. Roll call: Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan and Pauken, (7) voting yea; nays, none.

So the Resolution was passed.

ORDINANCE NO. 035 – 2021

AN ORDINANCE AMENDING ORDINANCE 098-2020, 021-2021, AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. WAGENER moved the ordinance be passed as an emergency measure. Roll call: Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan and Pauken(7) voting yea; nays, none.

Mr. WAGENER moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, MacDonald, Noonan and Pauken (7) voting yea; nays, none.

So the Ordinance was passed.

Mr. Pauken moved to adjourn at 8:58 pm until the next Council Meeting August 2, 2021 at 7:00 pm

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.